

COMMISSIONERS MEETING

September 7, 2022

YORK,ss

At a regular meeting of the County Commissioners of the County of York, begun and holden at the York County Government Building in Alfred, within and for the County of York, being held on Wednesday, September 7, 2022 A. D. at 4:30 P. M.

COMMISSIONERS PRESENT:

Richard Clark
Richard Dutremble
Robert Andrews
Allen Sicard
Donna Ring

County Manager Gregory Zinser and Deputy County Manager/H.R. Director Linda Corliss were present at the meeting.

YOU ARE INVITED TO RISE AND SALUTE THE FLAG OF THE UNITED STATES

09-07-22 ITEM

1 PUBLIC COMMENT(S) ON ANY ITEM(S)

Janet Drew addressed the Board via ZOOM and asked the Commissioners to consider how the county could help with the crisis of sheltering before all of the ARPA money disappears. York is saying they are building workforce housing but prices are not affordable, stated Ms. Drew.

2 TO APPROVE THE MINUTES OF THE FOLLOWING MEETINGS:

- a. Commissioners' meeting of August 17, 2022-
Commissioner Clark motioned to approve the minutes. Commissioner Dutremble seconded the motion. Vote 5-0.

3 TO APPROVE TREASURER'S WARRANTS

- a. Warrants to be approved on August 17, 2022 in the amount of \$525,103.41
Commissioner Clark motioned to approve the warrant. Commissioner Dutremble seconded the motion. Vote 5-0.
- b. Warrants to be approved on August 24, 2022 in the amount of \$563,181.10
Commissioner Clark motioned to approve the warrant. Commissioner Dutremble. Vote 5-0.
- c. Warrants to be approved on August 31, 2022 in the amount of \$488,162.41

Commissioner Clark motioned to approve the warrant. Commissioner Dutremble. Vote 5-0.

4 TO HEAR ANY REPORTS FROM THE COUNTY COMMISSIONERS

Commissioner Dutremble reminded the other Commissioners of next week's MCCA meeting in Augusta. He added that the gubernatorial candidates will be speaking.

5 TO HEAR A POVERTY ABATEMENT IN EXECUTIVE SESSION PURSUANT TO 1 M.R.S.A. § 405 (6) (F) REVIEW OF CONFIDENTIAL RECORDS

Commissioner Clark motioned to go into executive session pursuant to 1 M.R.S.A. § 405 (6) (F) review of confidential records. Commissioner Dutremble seconded the motion. Vote 5-0.

Commissioner Clark motioned to come out of executive session. Commissioner Dutremble seconded the motion. Vote 5-0.

Commissioner Clark motioned to grant a property tax abatement for case #220907 in the amount of \$1555.18 for 2019 with \$1,509.88 being property tax and \$45.30 being interest. Commissioner Dutremble seconded the motion. Vote 5-0.

6 ~~TO HEAR NCEU GRIEVANCE (may be in executive session personnel issues PURSUANT TO 1 M.R.S.A. § 405 (6) (A))~~

7 NEW BUSINESS

~~a. MEMA Director Peter Rogers to report on the readiness status of York County EMA~~

b. To review and seek approval of revised hiring policy- H.R. Director Corliss reviewed the draft revised policy (attached as record) with the Board. She explained that Section A- (2nd paragraph) contains the biggest change. She added that this has been reviewed by legal also.

H.R. Director Corliss went on to say that this revised policy will ensure someone can be brought on board and then approved at the next (Commissioners') meeting. Everyone has a probationary period, she reminded the Commissioners.

Commissioner Ring commented that she did not see it mentioned anywhere that this is temporary and that the Commissioners never had any problem coming in for an emergency meeting. She added that she is not comfortable signing away her duties as a Commissioner.

Commissioner Clark stated that he is not sure of what is in Statute but that he would like it made clear in the policy that the new hire will be put on the agenda for approval at the next Commissioners' meeting. I don't see this in the policy presented, stated Commissioner Clark. H.R. Director Corliss stated that she can insert that into the revised hiring policy.

Commissioner Ring commented that it is stated as 14 days in the statute.

Commissioner Clark motioned to approve the revised hiring policy as amended. Commissioner Dutremble seconded the motion.

DISCUSSION: Commissioner Ring asked where does it state that it is temporary. County Manager Zinser replied that can be put in the motion. Commissioner

Dutremble asked how long would temporary be? We don't know how long it will take.

Vote 4-1 with Commissioner Ring opposed.

c. H.R. Director Linda Corliss to seek hiring/transfer approval for:

i. Mayte Marrero in the position of full-time Victim Witness Advocate in the District Attorney's Office with a date of hire of September 12, 2022-

Commissioner Clark motioned to approve the hiring of Mayte Marrero in the position of full-time Victim Witness Advocate in the District Attorney's office with a hire date of September 12, 2022. Commissioner Dutremble seconded the motion.

DISCUSSION: Commissioner Ring asked what her rate of pay will be? H.R. Director Corliss responded \$20.03 plus \$500 sign on bonus. Vote 5-0.

ii. Christine Bean (transfer from VWA position in the D.A.'s office) in the position of H.R. Manager in Human Resources with a transfer date of September 26, 2022-

Commissioner Clark motioned to approve the transfer of Christine Bean from VWA in the D.A.'s office to the position of H.R. Manager in Human Resources with a transfer date of September 26, 2022. Commissioner Dutremble seconded the motion.

DISCUSSION: Commissioner Ring asked what her salary would be. H.R. Director Corliss replied, \$65,000.

Vote 5-0.

iii. Sophia Litle in the position of full-time Legal Secretary in the District Attorney's Office with a date of hire of September 12, 2022-

H.R. Director Corliss added that Ms. Litle's rate of pay would be \$18.40 with a \$500 sign on bonus.

Commissioner Clark motioned to approve the hiring of Sophia Litle in the position of Legal Secretary in the D.A.'s office with a hire date of September 12, 2022.

Commissioner Dutremble seconded the motion. Vote 5-0.

iv. Benjamin Brown in the position of full-time Corrections Officer with a hire date of September 19, 2022-

Commissioner Clark motioned to approve the hiring of Benjamin Brown in the position of full-time Corrections Officer with a hire date of September 19, 2022.

Commissioner Dutremble seconded the motion. Vote 5-0.

v. Jeffrey Guevara in the position of full-time Corrections Officer with a hire date of September 12, 2022- H.R. Director Corliss stated that the rate of pay would be \$21.30 plus \$1,500 sign on bonus.

Commissioner Clark motioned to approve the hiring of Jeffrey Guevara in the position of full-time Corrections Officer with a hire date of September 19, 2022.

Commissioner Dutremble seconded the motion.

DISCUSSION: Commissioner Ring asked if that was the starting pay for corrections? H.R. Director Corliss replied, yes. Commissioner Clark asked when these new hires would attend the Correction's academy? H.R. Director Corliss replied, the end of September. Vote 5-0.

d. Review and seek Commissioner approval of RFQ for construction management services for the Strategic Planning and Readiness Center and for the Treatment and Recovery Center-

County Manager Zinser informs all that this begins the next phase of bringing on the construction management team. The RFQ will be out there for a month for vote at our October 19th meeting.

Commissioner Ring asked what about the Town of Alfred? When do we go to them? County Manager Zinser replied, once we get our pricing. He added that we should have engineering costs next week. Commissioner Sicard asked if the architects are giving the County Manager any idea on the costs? County Manager Zinser replied, no, but that his understanding is a lot of those contractors are still kind of booked up.

At some point, we will need to talk about the ARPA money overall, stated the County Manager. Once those numbers come in, we will have to go back and see where we are.

Commissioner Clark motioned to approve the request for quotes for the construction management services. Commissioner Andrews seconded the motion. Vote 5-0.

e. Review of proposals for archival services and award contract-

County Manager Zinser explained that he and Register of Deeds Nancy Hammond had a meeting for this request and two individuals came in and each gave a proposal. Our recommendation would be to go with Paige Lilly Archival.

Commissioner Sicard asked Register of Deeds Hammond if this was her your recommendation as well? She replied that yes, it was as we need someone that can help us navigate what we have.

Commissioner Clark stated that he agreed and that her proposal brings about 40 years of experience to this project.

Commissioner Clark motioned to approve the hiring of Paige Archival. He added that the Commissioners approve not more than \$10,000. Commissioner Dutremble seconded the motion.

Vote 5-0.

f. Seek Commissioner approval of forfeiture assets from Sheriff's Office-County Manager Zinser informed the Commissioners that this information was in the Commissioners' packet of information.

Discussion: Commissioner Ring asked what will we do with these several weapons? Sheriff King replied that he did not know if they are usable but that a firearms expert will look at them. We do not sell them, he explained.

Commissioner Clark asked if they are destroyed if they cannot be used. Sheriff King replied, yes.

Commissioner Clark motioned to approve the forfeiture. Commissioner Andrews seconded the motion. Vote 5-0.

g. Discussion of holding Spirit of America Awards ceremony (suggested date of November 2, 2022 prior to Commissioners' meeting)-

County Manager Zinser stated that the ceremony could be in person or virtual. The Commissioners agree to hold the ceremony at 3:00 p.m. on November 2, 2022, prior to their regular meeting at 4:30 p.m.

h. Authorization to deposit settlement funds into Layman Way account- County Manager explained that these funds are from the opioid settlement. He stated that York County is set to receive the first payment sometime this month of \$95,000. The funds have to be used for addictive purposes. Ultimately, continued the County Manager, as we move forward with programming, we would use it as revenues. Once a year for 19 years we will receive this money. Commissioner Clark motioned to approve placing the opioid payments into the Layman Way account. Commissioner Dutremble seconded the motion. Vote 5-0.

8 OLD BUSINESS

Commissioner Ring asked the County Manager if his statement that we are going to file a PPC at the last meeting something we discussed? She added that she did not recall this and it concerned her.

County Manager Zinser stated that this matter can be discussed in executive session under personnel.

Commissioner Ring asked in reference to the sign on bonuses, is there any type of schedule of what we will be doing with them or are you just picking a number?

H.R. Director Corliss replied that we had decided before for corrections and police based on what was being offered in the area. This is the same with administrative. Commissioner Ring asked if there is a line item for bonuses? H.R. Director Corliss responded that the bonuses come out of salary.

Commissioner Clark questioned how much time does the new employee have to complete to receive the (bonus) pay out. H.R. Director Corliss replied that for an MSEA employee it is the probationary period of six months. For Corrections Officers and law enforcement, they receive ½ after completion of the academy and the other after one year (completion of their probationary period).

***** HEARD BEFORE ITEM 10*****

9 TO CONDUCT AN EXECUTIVE SESSION ON PERSONNEL ISSUES PURSUANT TO 1 M.R.S.A. §405 (6) (A), ACQUISITION OF REAL PROPERTY OR ECONOMIC DEVELOPMENT PURSUANT TO 1 M.R.S.A. § 405 (6) (C), LABOR NEGOTIATIONS PURSUANT TO 1 M.R.S.A. § 405 (6) (D) AND CONSULTATION WITH LEGAL COUNSEL PURSUANT TO 1 M.R.S.A. § 405 (6) (E), REVIEW OF CONFIDENTIAL RECORDS PURSUANT TO 1 M.R.S.A. § 405 (6) (F)

a. Meet in executive session pursuant to 1 M.R.S.A. §405 (6) (A) personnel matters-

Commissioner Clark motioned to enter into executive session pursuant to 1 M.R.S.A. §405 (6) (A) personnel matters. Commissioner Dutremble seconded the motion. Vote 5-0.

Commissioner Clark motioned to come out of executive session. Commissioner Dutremble seconded the motion. Vote 5-0.

No action taken.

10 PUBLIC COMMENT(S) ON ANY ITEM(S)

None

11 ADJOURN

Commissioner Clark motioned to adjourn. Commissioner Dutremble seconded the motion. Vote 5-0.

Meeting adjourned at 6:13 p.m.