

1 **COMMISSIONERS MEETING**

2 **June 2, 2021**

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4
5 *YORK,ss*

6
7 At a regular meeting of the County Commissioners of the County of York, begun and
8 holden at the York County Government Building in Alfred, within and for the County of York,
9 being held on Wednesday, June 2, 2021 A. D. at 4:30 P. M.

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12 **COMMISSIONERS PRESENT:**

- 13
- 14 Richard R. Dutremble
- 15 Richard Clark
- 16 Robert Andrews
- 17 Allen Sicard
- 18 Donna Ring
- 19
- 20
- 21

22 County Manager Gregory Zinser and Deputy County Manager Linda Corliss were present at the
23 meeting.

24
25 **YOU ARE INVITED TO RISE AND SALUTE THE FLAG OF THE UNITED STATES**

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27
28 **06-02-21 ITEM**

29
30 **1 PUBLIC COMMENT(S) ON ANY ITEM(S)**

31 Kittery Resident, Susan Wiswell questioned the dates on the RFP on Item 6B. The
32 County Manager explained that the architectural firm made a mistake and corrected
33 this with the contractors. The bids were due on the 28th of May.

34 York Resident, Janet Drew asked about what the executive session is about? She
35 then asked why we were already advertising for a position when we have not
36 decided on how to spend the funds. Ms. Drew added that she hopes the
37 Commissioners will have more than one session. It's tough to get community
38 needs with just one session, stated Ms. Drew. She continued that Chief Moya from
39 Eliot told her that Sheriff King did attend the May 25th program with NAMI and
40 Eliot P.D. regarding crisis intervention teams and support services within the
41 community. Can you speak to that?

42 The County Manager explained that the Commissioners will be talking about labor
43 Negotiations in executive session. As to Ms. Drew's next question, York County is
44 the grant holder with NAMI for a law enforcement mental health program. We are
45 the lead agency on that. The grant just got underway. We feel the approval of the
46 job description for the ARP grant person needs to be done. Reporting requirements
47 and requirements of the funding in general are quite extreme. It allows us to use
48 some of the funds to help manage the grant. Whether or not you agree, (to Janet
49 Drew) is entirely your opinion. Public Hearing is on June 16th at 2:00 p.m. and we

50 Hope to hear from a lot.

51
52 **2 TO APPROVE THE MINUTES OF THE FOLLOWING MEETINGS:**

53 a. Regular Meeting of May 19, 2021

54 Commissioner Clark requested Item # 9 and 10 be reversed in the minutes and
55 then approve as amended. Commissioner Sicard seconded the minutes. Vote
56 5-0.

57
58 **3 TO APPROVE TREASURER'S WARRANTS**

59 a. Warrants dated May 19, 2021 in the amount of \$627,177.14

60 Commissioner Clark motioned to approve the warrants. Commissioner Sicard
61 seconded the motion. Vote 5-0.

62 b. Warrants dated May 26, 2021 in the amount of \$321,353.85

63 Commissioner Clark motioned to approve the warrants. Commissioner Sicard
64 seconded the motion. Vote 5-0.

65
66 **4 TO HEAR ANY REPORTS FROM THE COUNTY**
67 **COMMISSIONERS**

68 Commissioner Clark commented that he received an e-mail from a legislator who
69 pointed out that the legislature is in session so they cannot attend the meeting
70 regarding the American Rescue Plan Funds Public Hearing. I will be
71 requesting that we meet another date so the legislators can discuss, stated
72 Commissioner Clark.

73
74 **5 TO HEAR ANY REPORTS FROM THE COUNTY MANAGER**

75 County Manager Zinser stated that he received the same request. What is the
76 pleasure of the Board? I am not sure when the legislature ends.

77 Commissioner Clark motioned to hold the second Hearing on the ARP funding on
78 Wednesday, June 23rd at 10:00 a.m. at vaccination center. Commissioner Andrews
79 seconded the motion.

80 DISCUSSION: County Manager Zinser stated that he has to check with EMA
81 Director Cleaves first to make sure the center is available. If not, he recommended
82 the Hearing take place at the Government Center.

83 Vote 5-0.

84 The County Manager informed the Board that the Notices will go out by weeks
85 end.

86
87 **6 NEW BUSINESS**

88 a. Introduce H.R. Director, Linda Corliss to seek hiring approval for Logan

89 Corliss in the position of Special Assistant to the Finance Director with a hire
90 date of June 21, 2021.

91 H.R. Director Linda Corliss addressed the Board with a formal request to hire
92 Logan Corliss in the position of Special Assistant to the Finance Director with
93 a hire date of June 21, 2021.

94 Commissioner Clark motioned to approve the hiring of Logan Corliss with a hire
95 date of June 21, 2021. Commissioner Sicard seconded the motion.

96 DISCUSSION- Commissioner Ring asked who interview the candidates? H.R.
97 Director Linda Corliss responded that she and the Finance Director did.

98 Commissioner Ring replied that she is not sure what the policy states but when
99 there is a relative interviewing, you might have a third party involved.

100 Commissioner Ring asked what the salary is for this position. H.R. Director
101 Corliss replied that it was advertised as negotiable depending on experience.
102 Logan Corliss's pay will be \$54,000 based on her experience and her education and
103 what others were offering. H.R. Director Corliss added that another candidate told
104 her that she would be making \$62,000 in July. I do think the amount is within
105 range, she stated and added that we are having difficulty hiring people.
106 Commissioner Ring commented that as a member of the Board she would like to
107 see when we advertise for positions. We should have a salary range so people will
108 have some idea of what the salary would be. She added that she feels we lose out
109 on people. H.R. Director Linda Corliss explained that her role is to assist the
110 department leader in choosing the person for their team. She further explained
111 that Ms. Corliss is a distant cousin and therefore her hiring does not create any
112 policy violation. Commissioner Ring asked if this was an hourly or salaried
113 position? H.R. Director Corliss replied that it is a salaried position.
114 Commissioner Clark thanked H.R. Director Linda Corliss for her explanation of
115 the County policy for nepotism.
116 Vote 4-1 with Commissioner Ring opposed.
117 b. Possible review of Construction Management bids for G&H blocks
118 County Manager Greg Zinser explained that Lassel Architect prepared and sent out
119 bids and they were received and given to the Commissioners for their review.
120 Lassel Architects recommended Allied Cook.
121 Commissioner Clark motioned to accept Allied Cook's bid of \$170,000.
122 Commissioner Sicard seconded the motion. Vote 5-0.
123
124

125 **7 OLD BUSINESS**

126 a. Introduce H.R. Director Linda Corliss to present job description for
127 temporary, full-time grant manager position as discussed at the May
128 19, 2021 Commissioners' meeting.
129 H.R. Director Linda Corliss informed the Commissioners that the annual salary
130 is negotiable. She continued that she will continue to review area salaries for
131 like positions. This will be a high end position with a salary requirement of
132 \$65,000 to over \$100,000. We need to recruit someone sooner rather than later
133 as some of the grant requirements are already happening. We are seeking
134 guidance on pay range. The County Manager added that we have not found any
135 comparable positions in this area under \$60,000. The first report is due July
136 31st, stated County Manager Zinser. Commissioner Sicard inquired as to if there
137 are other counties in a similar situation? Is this something the state association
138 can help us with or can we share a person with another county, asked
139 Commissioner Sicard. H.R. Director Corliss stated that Cumberland County is
140 hiring someone full time. Commissioner Clark suggested the salary be
141 established at \$80,000 but if someone wants a bit more, they can come back to
142 the Commissioners.
143 Commissioner Ring commented that she supports the position and realizes that
144 it is very entailed. We cannot "cheap out" on this. No benefits go with it;
145 correct, she asked. County Manager Zinser replied that we have a classification
146 for temporary but it does not specify whether or not there can be benefits.
147 Commissioner Clark suggested that they should get the same benefits as any
148 other full-time employee. Commissioner Ring stated that she has a problem
149 with them getting 41 days before they even start working.
150 Commissioner Clark motioned to approve the job description and authorize

151 the County Manager and Deputy County Manager/H.R. Director to begin to
152 advertise the position. Commissioner Sicard seconded the motion. Vote 4-1
153 with Commissioner Ring opposed.
154

155 **Heard before item #8**
156

157 **9 PUBLIC COMMENT(S) ON ANY ITEM(S)**

158 Janet Drew asked if the Finance person has to have experience in what you are
159 looking at (uses for the grant funds)? The County Manager responded that would
160 be dependent upon what types of programs are decided on but the position is
161 purely finance and grant-related.
162

163
164 **8 TO CONDUCT AN EXECUTIVE SESSION ON PERSONNEL**
165 **ISSUES PURSUANT TO 1 M.R.S.A. §405 (6) (A), ACQUISITION OF**
166 **REAL PROPERTY OR ECONOMIC DEVELOPMENT PURSUANT**
167 **TO 1 M.R.S.A. § 405 (6) (C), LABOR NEGOTIATIONS PURSUANT**
168 **TO 1 M.R.S.A. § 405 (6) (D) AND CONSULTATION WITH LEGAL**
169 **COUNSEL PURSUANT TO 1 M.R.S.A. § 405 (6) (E), REVIEW OF**
170 **CONFIDENTIAL RECORDS PURSUANT TO 1 M.R.S.A. § 405 (6) (F)**

171 a. Enter into executive session pursuant to 1 M.R.S.A. § 405 (6) (D) labor
172 negotiations.

173 Commissioner Clark motioned to enter into executive session pursuant to 1
174 M.R.S.A. § 405 (6) (D) labor negotiations. Commissioner Sicard seconded the
175 motion. Vote 5-0.

176 Commissioner Clark motioned to come out of executive session. Commissioner
177 Sicard seconded the motion. Vote 5-0. No action taken.
178

179 **10 ADJOURN**

180 Commissioner Clark motioned to adjourn. Commissioner Sicard seconded the
181 motion. Vote 5-0. Meeting adjourned at 5:48 p.m.

1 **SPECIAL COMMISSIONERS MEETING**

2 **June 18, 2021**

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5 *YORK,ss*

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7 At a special meeting of the County Commissioners of the County of York, begun and
8 holden at the York County Government Building in Alfred, within and for the County of York,
9 being held on Wednesday, June 18, 2021 A. D. at 9:00 A. M.

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12 **COMMISSIONERS PRESENT:**

- 13 Richard R. Dutremble
- 14 Richard Clark
- 15 Robert Andrews
- 16 Allen Sicard
- 17 Donna Ring

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22 County Manager Gregory Zinser was present at the meeting.

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24
25 **YOU ARE INVITED TO RISE AND SALUTE THE FLAG OF THE UNITED STATES**

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27
28 **06-18-21 ITEM**

- 29
- 30
- 31 **1 TO REVIEW AND CONSIDER PERSONNEL MATTER** (executive
- 32 session may be necessary-consultation with legal counsel pursuant to
- 33 1 M.R.S.A. § 405 (6) (E), review of confidential records pursuant to
- 34 1 M.R.S.A. § 405 (6) (F)) and where public discussion could be expected to
- 35 cause damage to an individual’s reputation or right to privacy pursuant to 1
- 36 M.R.S.A. § 405 (6)(A)(1))

37
38 Commissioner Dutremble invited County Attorney Tim O Brien to provide an overview of the purpose of
39 the meeting and the process to be followed that included the statutory basis and framework for the hearing
40 and the presentation of witnesses and evidence.

41
42 Attorney O’Brien noted that the Commissioners had convened a special meeting to hear and
43 consider the determination of York County Sheriff William L. King that the employment of the
44 Jail Administrator, Lieutenant Colonel Michael Vitiello, should be terminated for cause. In
45 particular, Section 501(3) of Title 30-A of the Maine Statutes specifies that an employee may be
46 dismissed by a county officer or department head, such as the Sheriff, only for cause and with
47 the prior approval of the County Commissioners. The law further specifies that cause for

48 dismissal must be a just, reasonable, appropriate and substantial reason for the action taken that
49 relates to or affects the ability, performance of duties, authority or actions of the employee or the
50 public's rights and interests.

51
52 He also noted that the Commissioners had received all of the exhibits from both parties several
53 days in advance of the hearing and so they had an opportunity to review the documents so that
54 they could understand the evidence, the issues and the points being made in the testimony.
55

56 He stated that the two parties to this matter, Sheriff King and Lieutenant Colonel Vitiello, are
57 represented by their own individual attorneys who would present the respective cases on their
58 clients' behalf to the Commissioners. Sheriff King is represented by Attorney Linda McGill and
59 Attorney Matthew Tarasevich. Lieutenant Colonel Vitiello is represented by Attorney Michael
60 Waxman. He also noted that a court reporter is present to prepare a complete record of the
61 proceeding.¹
62

63 Sheriff King then presented his case in support of his decision first.
64

65 Sheriff King testified through questioning by his attorney, Linda McGill. He described the reasons in
66 support of his decision to terminate the employment of Lieutenant Colonel Vitiello in a manner that was
67 consistent with the information set forth in his letters of March 23, 2021 and May 17, 2021.
68

69 Sheriff King was cross examined by Attorney Waxman.
70

71 BREAK
72

73 Back in Session
74

75 Attorney Waxman continued his cross examination of Sheriff King.
76

77 Attorney McGill conducted re-direct examination of Sheriff King.
78

79 No additional witnesses were offered by Sheriff King or Attorney McGill.
80

81 The independent investigator's report, the exhibits and the letters were admitted into the record.
82

83
84 Attorney Waxman stated that the burden has not been carried by the Sheriff to show cause for
85 termination.
86

87 Commissioner Dutremble replied that the Attorney Waxman's point was noted for the record and then
88 allowed Attorney Waxman to proceed with the presentation of Lieutenant Colonel Vitiello's case.
89

90
91 The first witness was Androscoggin County Jail Administrator Jeffery Chute.
92

¹ Because a verbatim transcript of the Special Commissioners' Meeting is in the process of being prepared, but not yet completed, these minutes are being released at this time in the interest of governmental transparency consistent with the Freedom of Access Act. However, they will be superseded by the transcript when it is complete.

93 Before the questioning began, Attorney Tarasevich raised a procedural issue on the relevance of the
94 testimony.
95
96 Commissioner Dutremble allowed Attorney Waxman to lay a foundation for the testimony, which he did
97 and the testimony proceeded. Major Chute described his working relationship with Lieutenant Colonel
98 Vitiello and his recognition of him as an expert in the field, among other things.
99
100 Attorney Tarasevich cross examined Major Chute.
101
102 Because other witnesses had not yet arrived, Attorney Waxman had Lieutenant Colonel Vitiello start his
103 testimony and Lieutenant Colonel Vitiello provided some background information and past experiences.
104
105 By that time, Major Paul Mitchell arrived and so Lieutenant Colonel Vitiello's testimony was paused and
106 Major Mitchell testified. Attorney Tarasevich raised an issue over the relevance of the potential
107 testimony. Commissioner Dutremble allowed Attorney Waxman to lay the foundation for his testimony
108 which he did and Major Mitchell proceeded to testify.
109
110 Major Mitchell testified about his experiences working with Lieutenant Colonel Vitiello and his
111 observations on Lieutenant Colonel Vitiello's role as a member of senior management in the Sheriff's
112 Office and his working relationship with the Sheriff, among other things. He also testified about how the
113 Patrol Deputies addressed COVID when the Pandemic started.
114
115 Attorney Tarasevich cross examined Major Mitchell.
116
117 Captain Carl Ronco was the next witness called by Attorney Waxman. He described his duties and the
118 approach to and experiences with masking in different situations within the Jail.
119
120 Attorney Tarasevich cross examined Captain Ronco.
121
122 Attorney Waxman conducted re-direct examination.
123
124 Attorney Waxman called Corrections Officer Brian Maddox as the next witness.
125
126 Officer Maddox briefly described his lengthy service at the Jail and his role as the president of the union
127 representing the corrections officers. He also described his working relationship in that position with
128 Lieutenant Colonel Vitiello.
129
130 LUNCH BREAK at 12:30 .
131
132 Hearing reconvened at 1:15.
133
134 Lieutenant Vitiello resumed his testimony that was briefly started earlier.
135
136 Lieutenant Colonel Vitiello testified as to his view on the masking and health screening issues, his belief
137 that masking and health screening of staff could not be implemented until an agreement was reached with
138 the union, the evolving nature of COVID and information about it and how to deal with it, his relationship
139 and role with the Sheriff, the decision making on mask wearing, and the Sheriff's role as the final
140 decision maker. Lieutenant Colonel Vitiello explained how the Sheriff's decision to terminate his
141 employment was not justified. He provided testimony on the different issues raised in the Sheriff's
142 termination letter and why he believed the Sheriff reached the wrong conclusions and was not supported
143 by the facts.

144
145 Attorney McGill cross examined Lieutenant Colonel Vitiello.
146
147 A 10 minute recess was taken and the hearing resumed at 2:58 p.m.
148
149 Attorney McGill concluded her cross examination of Lieutenant Colonel Vitiello.
150
151 Attorney Waxman indicated that he had presented all the witnesses on behalf of Lieutenant Colonel
152 Vitiello's case.
153
154 Attorney McGill stated that she would like to recall Sheriff King in rebuttal.
155
156 Sheriff King testified about his recollection of what occurred around several of the issues raised by
157 Lieutenant Colonel Vitiello in his testimony and the reasons for his decision to terminate the employment
158 of Lieutenant Colonel Vitiello.
159
160 Attorney Waxman cross examined Sheriff King.
161
162 No further witnesses were presented by either side.
163
164 The exhibits provided by both parties (other than Exhibit 1 of Lieutenant Colonel Vitiello's exhibits) were
165 accepted into the record by Commissioner Dutremble.
166
167 Attorney McGill and then Attorney Waxman presented their respective closing statements to the
168 Commissioners.
169
170 Attorney O'Brien briefly summarized the process and read the relevant portions of the statute related to
171 the Commissioner's review of a termination decision and the standard for "cause". He then turned it
172 over to the Commissioners to proceed at their discretion.
173
174 Commissioner Dutremble asked the Commissioners if they had any comments.
175
176 Commissioner Clark stated that he had read the report that Leah Rachin provided several months back
177 and he read it again. He added that he read all the evidence and documents submitted and that he has
178 listened carefully to all the attorneys. Commissioner Clark stated that he would like to compliment the
179 attorneys for their presentation of their respective cases. He continued that he was ready to move forward
180 but that if any member needs more time, he was ready to accommodate that.
181
182 Commissioner Ring added that she has also had time and read each and every document two times over
183 and all her questions were answered during the course of the hearing.
184
185 Commissioner Sicard stated, likewise that he has had the time to digest the information. He also said
186 thank you to the attorneys and that his questions were also answered.
187
188 Commissioner Andrews stated that he has read through everything. He continued that the more he
189 labored, the harder it was for him to make a decision. He stated that he has the highest respect for both
190 Sheriff King and Lieutenant Colonel Vitiello but unfortunately, a decision has to be made and he is
191 prepared to do so.
192
193 Commissioner Dutremble said he was ready to proceed as well.
194

195 **Commissioner Clark moved to approve the Sheriff's decision.** He added that it is a terrible thing to
196 have to do but that he feels it has to be done. What happened in the jail was no small matter and can't be
197 dismissed as a simple mistake. It brought the County into danger both to the people who were in the care
198 of the jail and the people and their families that work in the jail. It is a danger financially and the County
199 will be feeling the impacts for a long time. Commissioner Clark stated that he feels there are
200 consequences to what we do. He added that he also feels the Sheriff has the right to have confidence in
201 the people that work for him.

202
203 Commissioner Sicard stated that we appreciate that Michael Vitiello is a York County employee. He's
204 been on paid leave for 10 months and an independent investigation was done.

205
206 **Commissioner Sicard then seconded the motion.**

207
208 Commissioner Clark stated that he wants to add to the motion that the County Attorney is directed to
209 prepare Findings of Facts for the Commissioners to consider at the next meeting. The amendment was
210 accepted by the unanimous consent of the Commissioners.

211
212 A vote was taken on the motion as amended with all Commissioners voting in the affirmative.
213 **Vote 5-0.**

214
215

2 ADJOURN

216
217 Commissioner Clark motioned to adjourn. Commissioner Sicard seconded the motion. Vote 5-0.
218 Hearing ended at 3:49 p.m.
219



Robert L. Andrews
District 1

Richard R. Dutremble
Chairperson
District 2

Allen R. Sicard
Vice-Chairperson
District 3

Donna L. Ring
District 4

Richard Clark
District 5

COUNTY COMMISSIONERS
COUNTY OF YORK

45 Kennebunk Road
Alfred, Maine 04002

(207) 459-2313
Fax (207) 324-9494

www.yorkcountymaine.gov

Gregory T. Zinser
County Manager

Kathryn A. Dumont
Assistant to the Manager

Linda M. Corliss
Deputy County Manager
Human Resource Director

Lorene B. Lemieux
Finance Director

Meeting Minutes for Public Hearing on June 16, 2021

ARP Funding 2:00PM

Held at the Sanford Vaccination Clinic, 1364 Main Street, Sanford, ME

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5 Commissioners Present: Richard Dutremble, Donna Ring, Richard Clark, Al Sicard, Robert Andrews.
6 County Manager Greg Zinser and Deputy County Manager/H.R. Director Linda Corliss were
7 also present.

8
9 Commissioner Chairman Dutremble brought the meeting to order. The Commissioners introduced
10 themselves.

11
12 County Manager Greg Zinser explained the ARP funding.

13
14 Sally Manninen, Director Choose to Be Healthy Program addressed the Board and stated that this
15 program through York Hospital serves nine communities in Southern York County.
16 There are also three coalitions that serve York County with substance abuse and mental health issues.
17 This program has three staff and nearly one hundred staff and partners. They also work with the court
18 system, schools, etc. They are part of the coordinating council public health organization with Adam
19 Hardwig. Ms. Manninen continued that they rarely have funding. We usually do this as volunteers. Her
20 testimony is attached as record of these minutes.

21 Sally Manninen stated that it is unfortunate that these monies cannot be put into a trust to continuously
22 help to build up our workforce for mental health.

23
24 Chief Fire and EMS Administrator, Rod Hooper spoke about a Paramedic Intercept Program attached as
25 This program would bring paramedics on- line around the county. It would take some of the burdens
26 from some of the cities who have mutual aid agreements. He stated that his proposal is for a five- year
27 program. This would be for a pilot program to see what the demands are.

28 Trauma Intervention Program- Chief Hooper continued that this is a national organization that provides
29 counseling and mental health assistance at the onset of a traumatic experience. These programs work to
30 have a goal to have a counselor on scene within 30 minutes of a call. Their track record is perfect. Their
31 fee is roughly 15 cents per capita. Chief Hooper added that he is asking to fund this program for three
32 years.
33

34 Hazmat Team Air Monitoring/Respiratory Protection-Current equipment is antiquated and in some
35 instances, beyond repair. Therefore, he is asking for upgrades.

36 EMS Simulator Lab Equipment- Chief Hooper explained that he is working with York County
37 Community College to train paramedics in Wells. The Lab cost is about \$180,000 to \$200,000. There
38 are programmable mannequins.

39
40 Rick Millard of Saco stated that the issue he is addressing is the \$223 million in tourist income shortfall.
41 There are less than 30 sand beaches in Maine. Twenty- eight are located in York County. He is asking
42 for a \$1.5 million egg beater suction dredge owned by the county that could address improvements for the
43 infrastructure of all the beaches.

44 David Plavin of Saco who is the VP of SOS Saco Bay also advocated for the purchase of the dredge. He
45 explained that it is known to have environmental benefits. Beaches are losing sand. The ARP Funds
46 allow aid that impacts businesses, tourism etc.

47
48 Stephanie Carver from Southern Maine Planning and Development Commission submitted a letter along
49 with York County Community Action that outlined what they are offering (attached as record to these
50 minutes). She added that SMPDC is here to offer support for the county. Ms. Carver added that SMPDC
51 does regional planning and has also received CARES Act funds and have allocated those funds. We offer
52 any kind of partnership that we can provide.

53
54 Donna Dwyer from My Place Teen Center with a new location in Saco addressed the Board. She stated
55 that the Center has been in Westbrook for 23 years and is now expanding to York County. They want to
56 renovate St. Andre's church and restore it to its former glory as a teen center for kids 10-18. It would be
57 open 25 hours a week year- round. This Teen Center will provide academic support, life and job skills as
58 well as mental health support. 10,000 meals will be served. We are seeking \$1.5 million from the
59 Biddeford Housing Authority to help us renovate the church. Food insecurity, multi-generational
60 cohabitation, transitional housing and teen center are items we provide. We have a cross sector of
61 partnerships. Bricks and mortar are what we are seeking assistance on, explained Ms. Dwyer.

62 Guy Gagnon from Biddeford Housing explained that they are trying to help with housing issues and all
63 types of populations that need it. He continued that the focus the last few years has been for our youth.
64 This would be a new program for youth coming out of foster care. We would receive in kind labor and
65 materials from the community. Commissioner Clark asked Mr. Gagnon to expand on the housing
66 element. How many people will it serve and what age range? Mr. Gagnon replied that it would serve 16-
67 23 years old through HUD through the nature of a voucher program. We will have 12 units plus common
68 space. The Teen Center request is really what we are here for, explained Mr. Gagnon. Commissioner
69 Sicard asked Donna Dwyer that since Westbrook is her hub is she asking Cumberland County for
70 funding? Ms. Dwyer replied that they own the property. Cumberland county funding will go towards
71 programing.

72 Guy Gagnon explained that they should be called Biddeford Saco Housing authority as they service every
73 town touching those two towns.

74 Donna Dwyer stated that their philosophy has been any kid from anywhere can receive their services for
75 free. We anticipate we will have the surrounding areas for sure.

76 Commissioner Clark asked if they currently offer youth housing in Westbrook?

77 Donna Dwyer stated they do not, but, we will have a partnership with Southern Maine Affordable
78 Housing. We just have been working on finding the funding.

79 County Manager Zinser asked if the HUD voucher system is limited to 16-23 year olds? He asked further
80 if they could give a better understanding? What happens with the younger generation? Guy Gagnon
81 replied that the need is there. Our program addresses kids aging out of foster care.

82
83 Larissa Crockett, Town Manager from Wells addressed the Board and stated that she hopes that this
84 money will be used on a regional basis.

85 She added that she was in attendance to toss support from the municipal side. She continued that
86 paramedic training AND TIPS program are desperately needed. This program is very vibrant in
87 Scarborough. The dredging plan would be fantastic and she stated that she hears about this frequently.

88

89 Sally Manninen also spoke about My Place Teen Center and stated that they have zero to one social
90 service agency in our area and NO teen centers, no Boys and Girls Club.

91

92 Lori Smith, Kennebunkport Town Manager, also co-chair of York County Manager's Association
93 thanked the Commissioners for reaching out. There are many needs. She suggested that partnering with
94 municipalities with towns in York County. There are some similarities some deal with regarding
95 economic and infrastructure needs. York County is poised to be a leader in the State, said Ms. Smith.
96 She added that she has been following Aroostook County and that they are also working with the State to
97 leverage all funds.

98

99 Steve Buck, Sanford City Manager spoke in support of Chief Hooper's ideas. He added that he believed
100 they would have tremendous positive effects. He complimented Chief Hooper's work and the York
101 County EMA authority.

102 Manager Buck continued to state that he struggles to see how the Commissioners will qualify some of the
103 requests today even though they are well needed projects.

104 He spoke of the issue of homelessness- and that they work with Sanford Housing Authority. The number
105 of beds in York County is grossly insufficient. He would ask that the Commissioners fund more bed
106 capacity. He also stated that he supports further consideration of Layman Way and other such programs.
107 Mr. Buck added that having a licensed clinical social worker into our police forces is needed. Funding
108 assistance to put that into the police departments is important. Work force housing is needed but Mr.
109 Buck replied that he is not sure it would fit in this funding. He continued that there is also a need for
110 transportation infrastructure. There is not enough housing once workforce is here. (In York County) we
111 have extraordinary construction costs that are evident. This has an impact on our housing and rental
112 costs. People immigrating out of the cities and coming into our State. We are seeing a 12 to 15%
113 increase in tax assessments, stated the Sanford City Manager.

114 Commissioner Sicard asked Manager Buck for his words of wisdom in regards to broadband.

115 Manager Buck replied that it was one of the most harrowing experiences of his career. There was the
116 difficulty of fighting with the legacy providers. He added that in Sanford they have worked for 10 years
117 and now have a 45- mile network that is functioning well. He added that a regional cost would be
118 difficult but that he would welcome the chance to work on a regional program. Manager Buck stated that
119 he struggles with fiber to premise being cost-effective.

120 Commissioner Sicard replied that 12 of the 13 towns have that in their proposals. Governor Mills is
121 sitting on \$100 million for broadband and she hasn't said where it's going yet.

122

123 Roger Norman of the Alumni Association in Biddeford explained that his organization provides
124 scholarships to youths in Biddeford and Saco as well as to sports teams. They have given out over
125 \$20,000 in scholarships and grants to area youth sports team. Bingo was their main source of revenue,
126 but we had to shut down during Covid, explained Mr. Norman. This is our plea as to why we would like
127 to get some support. Mr. Norman asked the Commissioners what the timeline for application process is?
128 He also asked for the mechanics of the Commissioners' decisions. Commissioner Dutremble replied that
129 the Commissioners will address that issue at the end.

130

131 Gary Lane, resident of Springvale for 30 years stated that he supports Chief Hooper's ideas. He asked if
132 the homeless could be put into Sanford mills?

133 York County has one shelter that houses 30 people.

134

135 Gina Bronski from the Choose To Be Healthy coalition addressed the Board and stated that she was a
136 guidance councilor for 15 years. She wants to put a plug in for working with kids with unresolved
137 trauma. She would like to see staff of pre-k through 12th grade be trauma trained.

138

139 County Manager Zinser informed all of where the Commissioners go from here as a county. There is
140 another public hearing next week. In the month of July, the Commissioners will aggregate ideas and
141 develop categories and then decide and go through guidance that we have as to what would qualify and

142 what wouldn't qualify. We have some items to go through in our own buildings, stated the County
143 Manager. There might be an application procedure possibly, but we haven't discussed this yet.
144 We also need to discuss how the public will find out about the application process or decisions? For now,
145 we are just soliciting feedback, explained the County Manager.
146 He added that he anticipates we will publish notices, online via Facebook and our website.
147 County Manager Zinser also informed all to review the guidance documents in Section 9901. There are
148 strings attached to this money. Also, there are items that we may determine cannot be funded. We are
149 looking at some major facility improvements on air quality aspects in some of our buildings, stated the
150 County Manager.
151 Commissioner Clark suggested that anyone that is not on an e-mail list submit their contact information to
152 Kathy to be kept up to date.
153 County Manager Zinser added that anyone can also follow up to us in writing. Please get something to us
154 by the end of July.
155 It will depend on the nature of the project being proposed how we determine how quickly we will
156 disperse those funds. We will be cautious before we earmark the second round of funding as we don't
157 have it now and won't receive it until next year.
158 Funds have to be expended by December 31, 2024. There is a question on perhaps having money
159 obligated.

160
161 Hearing ended at 3:12 p.m.

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1 **Meeting Minutes for Public Hearing on June 23, 2021**

2 **ARP Funding 10:00AM**

3 **Held at the Sanford Vaccination Clinic, 1364 Main Street, Sanford, ME**

4
5 Commissioners Present: Richard Dutremble, Donna Ring, Richard Clark, Al Sicard, Robert Andrews.
6 County Manager Greg Zinser and Deputy County Manager/H.R. Director Linda Corliss were
7 also present.

8
9 Commissioner Chairman Dutremble brought the meeting to order. The Commissioners introduced
10 themselves.

11
12 County Manager Greg Zinser explained the ARP funding.

13 Emily Flinkstrom from Fair Tides read her testimony (attached as record of these minutes).

14 Town Manager Gary Lamb addressed the Commissioners about water district issues. He reminded the
15 Board that most water districts are quasi- municipal entities. We have a water tank idea and issues that
16 John Vacari will be getting in touch with you about.

17 Janet Drew of York ME addressed the Board and stated that she is looking at having a time for working
18 people to give their input. She added that she is glad that letters have been sent and glad there will be
19 categories. Ms. Drew continued that she feels we should look at Federal plans and looking at public
20 health emergency related projects. She added that everything was covid-related so the themes on how
21 the money can be spent are pretty wide open. York County is considered an affluent area, she stated.
22 Ms. Drew mentioned that she had recently spoken with a Nurse Practitioner who is seeing an increase in
23 cutting in teens. There is extra stress and housing is a big part of it. Communities need help with
24 housing, even climate upgrading for housing, stated Janet Drew. She suggested that maybe a forum is
25 necessary as the continuum of services to support communities and families is key. She added that she
26 is very interested in climate and incarceration. Incarceration does not help the families, stated Ms.
27 Drew. She said to all that she hopes the money will go to concrete help for families. Housing is first and
28 foremost. I have listened to county meetings, stated Janet Drew and money is needed for alternatives
29 to jails.

30 Paul Schumacher, Executive Director of Southern Maine Planning and Development Committee
31 addressed the Board to inform them that SMPDC is available to help the county if they so desire. His
32 organization has a broad range of knowledge of what is going on in the region. The transportation
33 director and York County Community Action offered assistance with transit planning. We see transit as
34 a need for York County. It is a real need to keep our economy strong. Mr. Schumacher stated that he
35 spoke to Greg (County Manager) briefly about broadband. We are trying to assess broadband needs for
36 the region. We will make that information available. Paul added that he does think it is a good idea to

37 see where all of the other broadband money is going from the State and Federal before the county dips
38 its toes into it.

39 Affordable housing is important now, continued Paul Schumacher. It is crucial to maintain our
40 workforce and attract new workers. We will send you a copy of our report on that topic and we would
41 also be available to assist with that if you'd like us to.

42 Commissioner Sicard asked SMPDC about the dredging equipment that several testified there is a need
43 for. In 2017, you folks did a study, stated Commissioner Sicard. He asked Paul to update the rest of the
44 Commission on where that stands. Also, do you feel the study needs an update?

45 Paul Schumacher explained that there was an opportunity for 6 to 7 towns in southern York County to
46 jointly buy a dredge. We hired some consultants and it looked like it was feasible as it was on the edge
47 of being cost-effective. There are other issues than just buying the dredge. The Army Corps of
48 Engineers came and did dredge work, so it fell off the radar for some towns but the long term need is
49 there.

50 Commissioner Clark stated that housing is not cheap and asked Paul Schumacher if there are other
51 funding sources to make the money go further?

52 Paul replied that the State set aside some money. Maine Housing had some interest in approaching you
53 to have you give them your money to help out. TIF (local funds) for affordable housing are always an
54 option as well as low- income housing tax credits. There are other opportunities to leverage whatever
55 funds that might be available.

56 Commissioner Clark replied that he would be interested in a program that would leverage funds. Any of
57 these items is going to take more than one pool of funds.

58 Paul agreed.

59 Jim Niman, Executive Director of the Sanford Regional Economic Growth Council addressed the Board
60 and stated that Sanford has a 45- mile fiber business communication network. 90 buildings so far of our
61 major employers, city government, schools and hospital are part of this fiber. Our challenge is there are
62 a number of different sources, but, how do we best grow? We learned the importance of high- speed
63 fiber during the pandemic. We are looking to grow that network and connecting to more companies.
64 We are asking for your consideration as you think about how you could leverage the funds with a
65 community, etc.

66 Housing is another important issue, continued Jim Nimon. Paul Schumacher's group conducted a study
67 regarding the shipyard. We send the most workers to the Shipyard here in Sanford. There is an
68 important project going on that is going to take the leveraging of funds. A mill building that overlooks
69 #1 Pond that has the opportunity to roll out up to 100 units. A critical piece, stated Mr. Nimon, is the
70 issue of leverage, the community will participate. There are the traditional uses of funding through
71 Maine Housing, but, it may not fit the box entirely so are there other funding sources? That is our
72 concern.

73 Broadband is not a simple process, but you need to start somewhere. Commissioner Sicard commented
74 that Governor Mills has allocated \$100 million to broadband but we have yet to hear any specifics. Have
75 you folks heard anything or have you made a plea to the State?

76 Jim Nimon replied that we are trying to figure out if there's a "sweet spot" where Sanford could benefit.
77 We are down the road to how do you help us expand this? We have said we would help explain how we
78 had done this using our monies in our community as well as a grant from the EDA.

79 Kevin Roche, President of Save our Shores, Saco Bay read attached testimony. He added that their
80 funding request is only 4% of the monies received from the ARP for the County. People flock to the
81 beach in York County. It is a working beach. Saco is a vibrant fishing community and harbor.

82 Commissioner Sicard said to Mr. Roche that he (Mr. Roche) has been active in this for a long time and
83 this problem is not new. Eight or nine towns were listed off as needing a dredge. If you're given the
84 keys to a dredge boat tomorrow, how would you get these towns to kick in and make this an ongoing
85 venture? We don't want to expend money and have this fall down.

86 Kevin Roche responded that he has told all entities that we have to know who is paying the staff that is
87 going to operate the dredge. This request (for ARP funding) is for the capital. Then, we have to have
88 each town and city know who is getting that operational cost on there. I am confident that the money
89 will be coming back to cover the other costs. Mr. Roche suggested the Commissioners look at
90 Barnstable, Mass. model.

91 Commissioner Sicard asked if there is any State money available?

92 Kevin Roche responded that, yes, the word leverage has come up. If we have the dredge, he stated that
93 he believes the State would help. One big issue is the living shore lines that need to be built up. That
94 does not rule out bringing in localized sand to where it came out. Two or three Bills just passed that
95 incorporate the priorities of living shore lines. We will work with the State, replied Mr. Roche.

96 Commissioner Sicard asked, "you don't think they'll take the lead?"

97 Kevin replied that we are going after everybody 100%. Then, we can all win. In Barnstable, the
98 Governor was very proactive at the time. In the end, the county is the one that pitched in.

99 Pat Fox in Saco has cleared the table for a very difficult beach management plan, stated Mr. Roche.

100 Chief Roger Hooper addressed the Board to speak on three topics. First, he echoes Mr. Lamb's topic on
101 water capacity and maybe doing some improvements on the smaller districts. Water has a huge impact
102 on fighting fires.

103 Chief Hooper continued that there has been a lot of discussion on broadband. One of the things that is
104 missing is that Broadband wireless is critical to our first responders. Real time connectivity increases our
105 ability to treat our patients expeditiously.

106 Thirdly, Chief Hooper recommending conducting a study of the effect of COVID 19 has had on our fire
107 and EMS. In this county, many agencies staff with per-diem.

108 Megan Gene Gendron of the York County Shelter Programs addressed the Board and read her testimony
109 that she stated she will submit in writing, also. She is recommending that the goal should be to create a
110 York County safety net of services utilizing services that are already available in York County.

111 Transportation is often a problem. Part of our proposal is around creating this county wide
112 transportation system with York County Community Action who have 50 years of experience doing this.
113 We should create a transportation system that loops around the county and stops at various service

114 provider sites everyday. Also, our hope is, continued Ms. Gendron, that all of these agencies will take a
115 coordinating approach. A major missing piece (in York County) also is a medical detox program that
116 would include transportation. We currently have the only licensed psychiatrist on staff in York County
117 that could develop the detox and treatment services. Executive Directors of each one of these agencies
118 will be contacted to build out this coalition, stated Megan.

119 Tracy Geer, State Representative of House District 9 approached the Board and stated that she is here
120 today to listen. She commended the Commissioners for holding the public hearings for this
121 unprecedented situation for lots of funds coming into the State. Representative Greer asked what is the
122 process that we will see going forward. How will needs be evaluated and what process will the
123 Commissioners use to prioritize?

124 Representative Greer stated that she is hearing a lot of great information from folks today on
125 overarching goal that we share across the County. We've heard a lot about housing and transportation.

126 There are a lot of potential recourses and partners for the Commissioners. As a resident and State
127 Representative, she stated that she is interested in seeing how the Commissioners will use the available
128 resources to spend the money. Representative Greer added that she would be happy to participate in
129 any type of forum. As a State Representative she stated that she offers her assistance for any needs and
130 opportunities for additional legislation.

131 Commissioner Dutremble responded that this is an ongoing process and the Commissioners will
132 determine how things are categorized. It's going to take a little while. Rules are changing every week.

133 County Manager Zinser added that during the month of July, we will start assembling in broad
134 categories. Some projects won't meet the criteria even though every project is worthy.

135 As we begin to assemble, continued County Manager Zinser, one of the themes today is housing,
136 workforce housing. If that is a category that the Commissioners decide to approve, they'll have to
137 discuss how they obtain stakeholders.

138 As it pertains to leveraging available resources, it really is going to be dependent upon the categories
139 the Commissioners select. Some organizations have asked us to just hand over money, stated the
140 County Manager. He added that the allocation of funds lies strictly with the Commissioners. They will
141 make further decisions on what groups they need to engage.

142 Please give us something in writing by July 1st.

143 Waterboro Town Manager Gary Lamb replied that the guidelines state (one has) until July 16th for
144 comment.

145 County Manger Zinser replied that Mr. Lamb is referencing the final rule. We are now operating under
146 the interim rule.

147 County Manager Zinser stated but, that is a good question. At what point do we want to close down our
148 public comment. He added that he is suggesting here today, get us something by July 1st. We will
149 probably have to send out a notification that on a day certain we are done accepting comments.

150 The County Manager advised all to follow York County's website so they will know when we are
151 discussing and the packet will be online.

- 152 Commissioner Sicard added that it helps the Commissioners to have as many specifics as you can.
- 153 Meeting is adjourned at 11:07 a.m.

DRAFT

From: Bradley G. Sanders
Sent: Friday, June 18, 2021 9:52 AM
To: Kathryn A Dumont
Cc: Paul G Mitchell
Subject: Vehicle/Equipment Auction

Kathy,

Today is the last day that we are accepting bids for the items up for auction. I'll know more after the sealed bids are open (230 today) but we will potentially need the titles for the following vehicles early next week.

Thanks,
Brad

2008 Chevy Impala	Last 4 VIN:	<u>0550</u>
<u>2014</u> E-350 Ford Van		<u>9373</u>
2006 Dodge Sprinter Van		<u>4957</u>
2004 Chevy Dual Tire Pickup with snowplow		<u>1605</u>
8 Ft Covered Trailer, Poor Condition		

Brad Sanders
York County Sheriff's Office
1 Layman Way
Alfred, Me 04002
207-459-2580

Email: bgsanders@yorkcountymaine.gov

From: Gregory T Zinser
Sent: Wednesday, June 30, 2021 3:03 PM
To: Kathryn A Dumont
Subject: FW: Vehicle/Equipment Sale/Donation

Sent from [Mail](#) for Windows 10

From: [William L King](#)
Sent: Monday, June 28, 2021 3:41 PM
To: [Gregory T Zinser](#)
Subject: Fw: Vehicle/Equipment Sale/Donation

William L. King Jr.

York County Sheriff

1 Layman Way

Alfred, Maine 04001

Desk - 207-459-2205

From: Bradley G. Sanders <bgsanders@yorkcountymaine.gov>
Sent: Monday, June 28, 2021 3:18 PM
To: William L King <wking@yorkcountymaine.gov>
Subject: Vehicle/Equipment Sale/Donation

Sheriff,
Greg Zinzer requested a consolidated list of recently sold items and items that you intend to donate. Please forward when able.
Thank you,
Brad

Brad Sanders
York County Sheriff's Office
1 Layman Way
Alfred, Me 04002
207-459-2580

Email: bgsanders@yorkcountymaine.gov

Items to be Donated:

Dodge Avenger	VIN: 1C3CDZCG1EN109662
Chevy Impala	2G1WD5E36D1148770
Chevy Impala	2G1WD5E3XE1130841
Ford E-350 Van	1FTSELEL8EDA45136
Polaris Four Wheeler	XACH50A31D429923
Large Flat Trailer	4X4TSE62631015933
Small Flat Trailer	4YMUL0811DV027591
32 ft Aluminum Frame US Army Maintenance Tent	

Items sold in Auction:

2008 Chevy Impala \$1101.00	VIN: 2G1WS553181370550	Winning Bid: Ray Sanborn,
2006 Dodge Sprinter Flaherty, \$800.00	WD0PD444065904957	Robert
2004 Chevy Dually \$1801.00	1GCJK33U24F181605	Ray Sanborn,
2014 Ford E-350 Van Motors, \$3889.00	1FTSEL9EDA49373	Bayridge
Small trailer enclosed \$562.00	None	Donald Roux,
Salt Spreader \$200.00	S/N: 3749	Cody Mros,
Bike yellow Smith, \$40.00	N/A	Arnold
		Total: \$8393.00



*Robert L. Andrews
District 1*

*Richard R. Dutremble
Chairperson
District 2*

*Allen R. Sicard
Vice-Chairperson
District 3*

*Donna L. Ring
District 4*

*Richard Clark
District 5*

**COUNTY COMMISSIONERS
COUNTY OF YORK**

45 Kennebunk Road
Alfred, Maine 04002

(207) 459-2313
Fax (207) 324-9494

www.yorkcountymaine.gov

*Gregory T. Zinser
County Manager*

*Kathryn A. Dumont
Assistant to the Manager*

*Linda M. Corliss
Deputy County Manager
Human Resource Director*

July 1, 2021

TO: Greg Zinser
County Manager

FROM: Linda M. Corliss on behalf of Carol Lovejoy – Register of Probate
H.R. Director and Deputy County Manager

RE: Hiring of (Full-Time) Probate Clerk III

I would like to make a formal request for approval to fill the Full-Time Probate Clerk III position within the Office of Probate. This position was recently funded in the FY'22 budget as an upgrade from a part-time position to a full-time position.

The position was posted internally within the County with one applicant.

A complete transfer packet is available for the Commissioners review on **Linda Waite**. I am looking for approval from the Commissioners for a Monday, **July 12, 2021**, hire date.

If you have any questions, please let me know.



Robert L. Andrews
District 1

Richard R. Dutremble
Chairperson
District 2

Allen R. Sicard
Vice-Chairperson
District 3

Donna L. Ring
District 4

Richard Clark
District 5

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Gregory T. Zinser
County Manager

Kathryn A. Dumont
Assistant to the Manager

Linda M. Corliss
Deputy County Manager
Human Resource Director

July 1, 2021

TO: Greg Zinser
County Manager

FROM: Linda M. Corliss on behalf of Kathy Slattery – District Attorney
H.R. Director and Deputy County Manager

RE: Hiring of (Part-Time) Legal Secretary

I would like to make a formal request for approval to fill the Part-Time Legal Secretary position within the District Attorney's Office. This position is already funded and was vacated by an employee resignation.

The position was posted internally within the County with no applicants. It was then posted externally, qualified candidates were interviewed, and a final candidate was selected.

A complete transfer packet is available for the Commissioners review on **Valarie Day**. I am looking for approval from the Commissioners for a Monday, **July 17, 2021** hire date.

If you have any questions, please let me know.