

COMMISSIONERS' WORKSHOP ON AMERICAN RESCUE PLAN FUNDING

SEPTEMBER 15, 2021

YORK,ss

At a workshop of the County Commissioners of the County of York, begun and holden at the York County Government Building in Alfred, within and for the County of York, being held on Wednesday, September 15, 2021 A. D. at 3:30 P. M.

COMMISSIONERS PRESENT:

Richard R. Dutremble
Richard Clark
Robert Andrews
Allen Sicard
Donna Ring

County Manager Gregory Zinser and Deputy County Manager Linda Corliss were present at the meeting.

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County Manager Zinser opened the meeting and asked the Commissioners how they would like to proceed.

Commissioner Chairman Dutremble asked each Commissioner if they have any projects that they'd like to be funded.

Commissioner Clark stated that he doesn't have a personal favorite but listening to folks who came in the past, he would like to hear more about Fair Tides, behavioral health issues from York Hospital and the Biddeford Teen Center. He added that there are certainly other things he could support but these came to his mind as impressive.

Commissioner Sicard stated that he would like to have the Commissioners assign the County Manager to get working groups together on the following items: Kevin Roche from Save our Shores regarding their request for the county to fund a dredge, York County Community Action and Shutz transportation as transportation is a necessity for what we want to open up at the jail facility. We would need some experts to come in, continued Commissioner Sicard. The lady from the American Festival Theater is here so maybe we can give her some time to speak as well as the Biddeford Teen center people who are on the ZOOM call.

Commissioner Ring stated that the rehab facility, affordable housing and mental health are the projects she is looking closely at.

Commissioner Andrews stated that he would've thought that we had enough money to give everyone what they want but that won't be so. He stated that he agrees with Commissioner Ring that diversion programs are important and transportation is a valued thing. We will have to have some commissions formed to look at these things, stated Commissioner Andrews.

Commissioner Dutremble stated that he agrees with all of the Commissioners and added that the youth center is also going to be housing for handicapped on first floor and then the youth center will be on the second floor. He added that transportation to be able to transport kids to the center that will encompass about 10 to 12 communities will be important. He added that he believes the Biddeford Youth Center would be a worthwhile project.

Sara Bloom from the American Festival Theatre addressed the Board and stated that she had been summering here since 1970 and became a full-time resident in 2002. Ms. Bloom informed the Board that she was the sole representative for the State of Maine Performing Arts Committee under Governors Baldacci and LePage. She gave an overview of the Theatre's request to York County for ARP funds and stating that their June application for \$2 million was adjusted after she attended the Public Hearing and realized, after hearing others, that her request wasn't a practical one. She stated that she has been in touch with Senators and Representatives as to when she can apply for grants. We feel we will become one of the biggest economic drivers in the State, stated Ms. Bloom. We ask you to grant us the \$1 million contingent upon getting the \$2 million from the State. She added that they plan to build a sea wall around the island and also build a walkway. The current plan of the owner of the land is to build condos, explained Ms. Bloom.

Commissioner Dutremble asked Ms. Bloom if she had acquired a permit for the seawall? He also asked if an environmental survey had been done on the land for contamination as there was a Tannery across the street from the property at one time. Commissioner Dutremble added that Ms. Bloom had stated that perhaps they would build a parking garage. He questioned this as there is already one a few hundred yards away.

Sara Bloom responded, perhaps we don't and added that they haven't received and money for research and development yet.

Commissioner Dutremble also asked if a traffic survey had been or will be done? He continued that in the summer time you can expect delays.

Ms. Bloom replied that the owner does have traffic studies and soil tests and so if he comes to the table and partners with us, we will have that information.

Commissioner Dutremble stated that he was looking at all of the possible problems this might present to Biddeford and Saco.

Commissioner Sicard asked if they had received approval from the Heart of Biddeford to serve as their fiscal agent? Sara Bloom replied that we are nothing yet and that until they have gotten into the process, we can recruit the members to apply for the necessary items. She added that she had just sent this information to Allan Cassavant the other day. We would pay a \$90,000 fee to them for that service and add \$12,000 a year for a bookkeeper and \$12,000 for an attorney so we don't over burden the staff.

Commissioner Sicard recommended that this is very ambitious for just starting and it is very difficult with the other shovel ready projects so it is important to "get your ducks in a row". Commissioner Sicard stated that he would have a very difficult time supporting the project as it is presented now.

Guy Gagnon from Biddeford Housing Authority spoke regarding the Teen Center stating that the investment that the county would make in this project is a one time shot. No future commitment would be needed from the county. This investment will leverage at least \$2 - \$5 million more in that building and program. Mr. Gagnon continued that they have numerous verbal commitments from local contractors offering in-kind labor and materials. Dollars spent here will be going much further than the money that we are asking for. This teen center will have long term, generational impacts.

He continued that the need for our teens is enormous. Just to be able to feed teens every night would be an amazing thing.

Donna Dwyer from the Teen Center stated that during the COVID-19 crisis, we responded by serving 35,000 meals at our center in Cumberland County in 9 months. We want to bring to York County our successful business model. Ms. Dwyer continued that the Cumberland County facility has been operating since 1998. We want to bring a non-profit center for kids at risk to York County. We have a location and in kind support for the project. We will be feeding kids. Ms. Dwyer asked all to think about the opioid crisis and what this center means for early prevention efforts. She continued that we are the conduit so kids do not get addicted to substance abuse and are not committing suicide. We offer mental health type of services. We will serve communities surrounding Biddeford. She stated that they welcome any kid 10-18 to walk through our doors for free 5 hours a day, 5 days a week.

Donna Dwyer stated that the funds will support renovation and will be spent within two years. We hit so many targets of the ARPA plans.

Commissioner Ring asked if this Teen Center will serve children in all 29 York County towns?

Donna Dwyer replied, yes. She added that she encourages the Commissioners to also think about transportation funding as transportation is a huge barrier.

Commissioner Clark stated that he would like to see more information such as business plan specifics. He added that he had asked to tour their facilities. Commissioner Clark stated that he is supportive but he wants details and hard numbers.

Donna Dwyer replied that Commissioners Sicard and Dutremble did come for a tour in Westbrook. She added that they can get the renovation numbers to the Commissioners.

County Manager Zinser explained that the Commissioners can request during the regular meeting that he get additional information from those folks.

Commissioner Clark added that he would like them to be preferably in person at the meeting.

Kevin Roche (via ZOOM) from Save our Shores reminded the Commissioners that he and others had spoken to them at one of the Public Hearings about the dredge. He thanked the Commissioners for considering the project and stated that he has seen new information that this project would be an infrastructure one that is an acceptable category. We wanted to make sure it's clear that we are only asking for the capital investment. We will work with a host community to employ, operate and manage this and get it out to other communities, clarified Mr. Roche. He added that the dredge purchase also falls under the tourism umbrella. Without our beaches we have no tourism. Mr. Roche asked Ms. Bloom to contact him as Saco and the owners of the property are at the table discussing that project.

Commissioner Clark replied that we need to know more about the administrative structure that is going to house, maintain and operate and determine who gets the dredge when. He continued that when he served on the Wells Board of Selectmen he recalled the town dredged twice during the past 20 to 25 years.

Commissioner Clark continued that while he understands the need and desire, he doesn't want to commit County funds when he doesn't understand where the piece of equipment is going to be cared for and administered so its fair for all the coastal towns that may need it.

Kevin Roche replied that he agreed that a host community needs to be found. He explained that you can only dredge November through April. We believe there is plenty of time to rotate it to any community that will need it, stated Mr. Roche.

Commissioner Sicard stated that he has been told that Scarborough budgets \$1 million a year and they dredge only once every 5 years. If some towns can work together, like they do with bus transportation, this would be very similar. Have you gone further with any discussions with any towns to see if they would put any money on the table moving forward, asked Commissioner Sicard.

Kevin Roche replied that he doesn't believe they would put the money up front but if Saco owned it, they would rent the service he believes.

Commissioner Dutremble stated that he has been approached by a city official and she doesn't think it falls under the ARP funding. He asked Mr. Roche if Save our Shores has looked into this.

Kevin Roche responded that they absolutely feel it qualifies under infrastructure.

Commissioner Sicard replied that he agreed with Kevin Roche and also tourism. There is a reason we spend money to do this in the harbor towns, commented Commissioner Sicard.

County Manger Zinser stated that we can talk about these three projects in the regular meeting. He asked the Commissioners if there were any other projects they wish to consider or any thoughts that they might have.

He continued to summarize what he heard as requests from the Commissioners that they would like to hear from Fair Tide, York Hospital, Teen Center in Biddeford, transportation, rehab, housing and mental health.

Commissioner Dutremble moved to end the workshop. Vote is unanimous.

1 **COMMISSIONERS MEETING**

2 **September 15, 2021**

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5 *YORK,ss*

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7 At a regular meeting of the County Commissioners of the County of York, begun and
8 holden at the York County Government Building in Alfred, within and for the County of York, being held
9 on Wednesday, September 15, 2021 A. D. at 4:30 P. M.

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12 **COMMISSIONERS PRESENT:**

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14 Richard R. Dutremble
15 Richard Clark
16 Robert Andrews
17 Allen Sicard
18 Donna Ring
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22 County Manager Gregory Zinser and Deputy County Manager Linda Corliss were present at the meeting.
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25 **YOU ARE INVITED TO RISE AND SALUTE THE FLAG OF THE UNITED STATES**

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27 **09-15-21 ITEM**

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29 **1 PUBLIC COMMENT(S) ON ANY ITEM(S)**

30 Justin Chenette from Saco addressed the Board and spoke about items
31 related to transparency. He commented that he felt holding public hearings
32 and workshops in the afternoon were not the best time to hold meetings to
33 discuss how York County plans to spend its \$40 million. Mr. Chenette
34 stated, "*Let's not leave the critical population in the cold. There should*
35 *have been a workshop in each corner of the county and in the evening.*"
36 County Commissioner meetings are held at 4:30 in the afternoon, continued
37 Mr. Chenette. He asked why they are not held in the evening? The
38 public is not being engaged, stated Mr. Chenette. He asked about public
39 records requests made to York County and stated that reporters should not
40 have to sue to get copies of public records. Mr. Chenette added that it
41 looks like that is what is happening. What are you doing about this, he
42 asked? There were numerous articles in August and now it is September:
43 where are the answers, he asked?
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45 Commissioner Ring thanked Justin Chenette for speaking. She continued
46 that she appreciated everything he had to say. Commissioner Ring
47 explained that Commissioners' meetings are held twice a month except for
48 once in June, July and August. Everything is on our website, continued

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Commissioner Ring and she stated to Mr. Chenette if he has a better way, let us know.

We were as transparent as we could be (speaking in regards to the Public Hearings regarding the ARP funds). We cannot get to all the towns but the afternoon Hearings allowed Managers who work during the day to be able to bring their citizen's concerns to the Hearings.

Commissioner Dutremble commented that it's amazing we are criticized about the times of our meetings. Different times have been tried and the public did not show up. 4:30 doesn't have anything to do with people showing up, stated Commissioner Dutremble. He asked, "*What time does the State have their meetings: During the daytime isn't it? How do people go to the State's meetings?*"

Commissioner Clark stated that Alfred is the Shire town of York County. This is where the government is located by statute. He went on to say that when he was involved in Town government, one had to travel to Augusta and the Hearings were held in the daytime. All meetings are posted publicly. Commissioner Clark stated that he has taken time out of work when he has wanted to attend meetings. We scheduled numerous public events and listened to numerous people as well as phone calls and e-mails. Commissioner Clark added that he did not think the public has been shut out of proceedings.

Commissioner Sicard commented that the Commissioners wanted managers to be able to attend. The Hearings (for the ARP funding) were well attended. We received a lot of project requests, stated Commissioner Sicard.

Commissioner Clark added that the Commissioners rescheduled at least one of the public hearings because our delegation was in session and only one legislator showed up even though we rescheduled specifically to accommodate them.

County Manager Greg Zinser spoke as public access officer for the County for ten years next week. We have answered a plethora of document requests. The County Manager continued that yesterday we delivered to the Portland Press Herald seven or eight settlement agreements through the risk pool. Six or seven months ago, documents related to discipline were given to the Bangor Daily News. This has been the busiest year that we have had for public records requests. We answer as required by law within the applicable timeframes, stated County Manager Zinser.

In regards to the lawsuit, after consultation with legal counsel, it was determined the request does not fit within the right to know law. The County Manager continued that overall, in everything we've done, in his recollection, we only have denied one other request for a report as we did not have the requested report. Because of ZOOM we have had more interaction with the public than we have in previous years, stated County Manager Zinser.

Commissioner Ring commented that in regards to FOAA requests, in her last five years of working in the Sheriff's office, these requests were part

95 of the daily routine. She added that dealing with them is also a staffing
96 issue.

97 In regards to the ARP, our process may not perfect, commented
98 Commissioner Ring, but, we've never dealt with anything like this before.
99 She added that she is very proud of the way we have done it.

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101 Susan Wiswell (via ZOOM) commented that she has been attending the
102 Commissioners' meetings since 2012 and has never had any problems
103 getting questions answered.

104 Janet Drew addressed the Board via ZOOM and stated that she appreciates
105 being able to hear and participate (in the Commissioners' meetings) without
106 driving to Alfred. She continued that there have been quite a lot of news
107 articles showing that York County has the most severe opioid crisis. She
108 continued that she spoke to the York Police today and that they are trying to
109 set up a program with Kittery and Eliot. Three towns would share crisis
110 resources to go with police for de-escalation and case management and have
111 resources available. This program started in Eliot last year but ran out of
112 money in July. Frontline workers that have had to stay on the job and their
113 families have suffered the most, stated Ms. Drew. You have the opportunity
114 to allocate a chunk, she stated to the Commissioners. Penobscot County
115 obligated 50.5% (of their ARP funds) to help develop a safety net, continued
116 Ms. Drew. She continued to state that she hopes the Commissioners have a
117 big chunk of money that is going for social infrastructure.

118 County Manager Zinser informed Ms. Drew that the Board will be talking
119 about those items later in the meeting.

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121 **2 TO APPROVE THE MINUTES OF THE FOLLOWING MEETINGS:**

122 a. Workshop of September 1, 2021-

123 Commissioner Clark motioned to approve the minutes. Commissioner
124 Sicard seconded the motion. Vote 4-1 (with Commissioner Ring
125 abstaining).

126 b. Regular Meeting of September 1, 2021-

127 Commissioner Clark asked that the minutes be amended on Line 43 to
128 reflect Commissioner Ring was not "in person" at the meeting. He
129 then motioned to approve the minutes as amended. Commissioner
130 Sicard seconded the motion. Vote 4 - 1 (Commissioner Ring abstained)

131 c. Special Meeting of September 10, 2021-

132 Commissioner Clark motioned to approve the minutes. Commissioner
133 Sicard seconded the motion. Vote 3-2 abstained. (Commissioners
134 Andrews and Dutremble abstained as they were excused from the
135 meeting.)

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137 **3 TO APPROVE TREASURER'S WARRANTS**

138 a. Warrant dated September 8, 2021 in the amount of \$575,534.97

139 Commissioner Clark motioned to approve the warrant. Commissioner
140 Sicard seconded the motion. Vote 5-0.

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4 TO HEAR ANY REPORTS FROM THE COUNTY COMMISSIONERS

Commissioner Ring commented that she wished to thank the Sheriff and Deputy Manager/H.R. Director Linda Corliss for putting together the September 11th ceremony at the courthouse. She added that it was a wonderful event and well attended and that it was an honor to be there.

5 TO HEAR ANY REPORTS FROM THE COUNTY MANAGER

County Manager Zinser added his compliments as well and compliments to Reverend Pelky.

6 NEW BUSINESS

a. General Discussion of current behavioral/mental health and substance misuse services within county government –

County Manager Zinser explained that we are getting into territory that he lacks specific knowledge in. He continued that there has been discussion time and time again regarding diversionary programs within the county. A couple meetings ago, the County Manager continued, the Commissioners signed a pre-trial services contract for a little over \$2 million. This (contract) allows for services that divert people out of jail. Approximately 120 people in this program were diverted out of jail.

County Manager Zinser continued that there is also a medication assisted treatment program in the jail costing \$120,000 a year. This program is key to an individual's recovery, stated the County Manager. There is also a Jail Medical Contract that provides behavioral and mental health services. We fund Layman Way at a \$1 million a year. The County Manager explained that it was decided to go that route when we hit roadblocks with the legislature over and over again. This program is funded by taxpayers. County Manager Zinser continued that there is a huge need for detox services and that he had spoken at one of the workshops regarding the possibility of developing the jail land to have much more treatment and housing for these people who are leaving the jail facility.

The County Manager continued that in the context of those conversations were alternate means of operating including MaineCare as well as other ways to make this sustainable. In response to that, he stated that he is out of his comfort zone with any experience that involves MaineCare. He continued that he also thinks it's prudent to see if we can find a better way to operate. Therefore, he stated that he would like to start the conversation regarding the county looking at bringing on a clinical director either contracted through a company or direct hire. This person would help us review all of our programs that we have including Layman Way and ask ourselves is there a better way to do this and make ourselves more efficient. Commissioner Andrews asked the County Manager if he had any agencies in mind and how do we go about this?

186 County Manager Zinser replied that he would be looking to Linda (H.R.
187 director Corliss) to develop a job description. He added that, right now, he
188 doesn't have a preference as there are pros and cons to each. At the last
189 meeting, continued the County Manager, the Commissioners asked me to
190 put together some project sheets. We are expanding what we are doing, so
191 the County Manager said that he feels it is important to bring that person on
192 to help with these programs.

193 Commissioner Ring responded that she does understand the county's issues.
194 She continued that the County jail ends up with everything. Mental health,
195 opioid issues have sky-rocketed in county jails. She asked if any other
196 counties have a clinical director? County Manager Zinser replied, no.
197 Commissioner Ring asked under whose authority would this Clinical
198 Director be? The County Manager answered, administration.
199 Commissioner Ring asked, not in the jail budget? County Manager Zinser
200 responded, no.

201 Commissioner Ring stated that the other concern she had was what would
202 be the liability the county would incur having a clinical director making
203 county decisions.

204 County Manager Zinser replied that Commissioner Ring might be a step or
205 two ahead of this. He continued that the county would have this person with
206 clinical level and licensing and all of the forces of mental health who would
207 help us develop programming.

208 Commissioner Ring replied that she understood that, but, they will still be
209 making recommendations. She added that many of the projects that the
210 Commissioners are looking to fund with the American Rescue Plan money
211 are in conjunction with other entities and partnerships. This would be our
212 employee. Even at our Layman Way center, we don't have anything to do
213 with administration, stated Commissioner Ring.

214 County Manager Greg Zinser responded that the goal would be to look at
215 current programs in a clinical fashion to see if there are other ways to work
216 these programs.

217 Commissioner Ring asked if the County Manager meant, looking to redirect
218 expenses? Would we save any money, asked Commissioner Ring?

219 County Manager Zinser replied that he did not know but that the County is
220 contracting for a lot of services but also contemplating expanding.

221 Commissioner Ring asked if this would be a permanent position?

222 County Manager Zinser replied that it is absolutely an allowable expense
223 under the American Rescue Plan.

224 Commissioner Clark stated that he thinks the County Manager is on the
225 right track as this is not within his skills and education nor anyone
226 else in county government to make these decisions. Commissioner
227 Clark suggested perhaps using a consultant to at least look to see if we are
228 doing this most efficiently. He continued that in terms of long term it would
229 take some convincing for him to think this is needed year to year.

230 Commissioner Clark suggested that the County Manager work with Linda
231 (H.R. Director Corliss) and ask around and develop a proposal to provide

232 oversight and planning of these issues as they are a significant piece of the
233 budget.

234 Commissioner Sicard asked what happened to our Nasson and UNE experts
235 in that field? Can't we partner with them, he asked.

236 County Manager Zinser replied that we can talk more about some of those
237 partnerships but that he is not so sure that would be the appropriate forum.
238 It might create some type of competing situation, stated the County
239 Manager. If the Commissioners want to have an agency to work with us,
240 that is fine stated the County Manager. He added that his only request
241 would be to look at both.

242 Commissioner Andrews motioned to have Greg and Linda try to get a
243 gameplan for us. Commissioner Andrews seconded the motion.

244 DISCUSSION: County Manager Zinser asked for the consultant piece, do
245 the Commissioners want an RFP?

246 Commissioner Dutremble replied, bring it back so we can see what you are
247 talking about.

248 Vote 5-0.

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250 b. Discussion of MCJA Police Academy impact on hiring- County
251 Manager Zinser explained to the Board that there is a shortage of corrections
252 and patrol officers. He continued that the issue is that we are running into-
253 hiring these individuals that are not certified and need to be sent to the
254 academy. The academy is getting harder and harder to get people into.
255 There was an individual who got bumped and now will not be going to the
256 academy until January. The issue is what do we do with them? This
257 individual agreed to go through training to be a reserve corrections officer.
258 We anticipate this happening more and more as we hire more who are not
259 certified. They might not attend the academy until late summer.

260 In the interim, we have developed this hybrid approach, explained the
261 County Manager. We don't see any interaction with the Union as it's a
262 reserve status. Same can be said with patrol. We are meeting with patrol on
263 Friday and NCEU on Monday to advance that approach. County Manager
264 Zinser informed the Board that they will come back to them and explain the
265 process we will follow. We don't need to change the policy on how we
266 advertise but we will need to add some type of legal paragraph.

267 Sheriff King added this makes an officer much more valuable as they learn
268 skills in the jail that help them when they go on to patrol. At some point it
269 will make us a more attractive place to come.

270 Commissioner Clark asked if less training is being offered at the Criminal
271 Justice Academy as everyone is short employees. Sheriff King replied that
272 they suspended classes as there was an outbreak. This has caused a backlog
273 of scheduling, stated Sheriff King. He added that even before COVID, there
274 was a big backlog. Some police departments have chosen to have officers
275 go out with a green pin but we feel it is too much of a liability, continued the
276 Sheriff. The individual we had signed up to go got bumped at the 11th hour.

277 We had a corrections class started so we could put him right in, said Sheriff
278 King.
279 Commissioner Clark stated that he would strongly suggest that pressure to
280 increase training is put on the MSA and legislative delegation. He added that
281 he doesn't think the problem is here but is in Augusta.
282 Sheriff King stated that remote academies just like corrections have been
283 proposed but, thus far, they have been reluctant to do so. Sheriff King stated
284 that this is a national problem.
285 Commissioner Sicard asked Sheriff King if he has talked about getting
286 Cumberland and York together to have remote classes?
287 Sheriff King clarified that corrections has held remote classes. They have
288 never have offered remote law enforcement classes.
289 Commissioner Ring stated that the individual was hired in June and we were
290 not told he had no experience and we were told he was going to the academy
291 in August.
292 She asked Sheriff King, why he didn't know he was being bumped? Sheriff
293 King responded that he doesn't have all of the particulars but that it was a
294 last minute thing. Chief Forbes called the Commissioner of Public Safety as
295 we were concerned, stated the Sheriff.
296 Commissioner Ring stated that the county's hiring process for law
297 enforcement is a lot different than corrections. She continued that she has
298 never known them to drop someone within less than three months unless
299 they didn't qualify for something. The county had reserves for many, many
300 years with green pins or from other municipalities. We didn't use them
301 enough, commented Commissioner Ring. She agreed with cross-training for
302 corrections and law enforcement but stated that she believes they should
303 start as corrections officers, not a law enforcement officer. Retirement
304 costs, uniform costs and vehicles are all part of a contract, stated
305 Commissioner Ring.
306 Sheriff King replied that the concept is out there and that's why we are
307 going to talk with the FOP and NCEU.
308 Commissioner Ring replied, but, this is already being done.
309 County Manager Zinser stated that there is no violation of the NCEU
310 contract because this individual is performing reserve type work.
311 Commissioner Ring replied but, we are paying him as a law enforcement
312 officer and he is not doing that work.
313 County Manager Zinser responded that there are other incentives he will not
314 get that other full- time corrections officers are getting. Actually, the
315 individual should have his pay increased a few cents, commented the
316 County Manager. He continued that we are working our way through it.
317 We have a need that we are trying to fill and this is the best avenue to work
318 forward at this time.
319 Commissioner Ring stated that it disturbs her that there was no notice to the
320 Board. She added that she would much rather you get permission first or at
321 least advise us. Commissioner Ring said that she wished she had seen the

322 folder when the individual was hired and that she wished she had been told
323 this was an issue.
324 Sheriff King replied that we are being completely transparent. We had a
325 spot at the academy for a woman that left. We assumed he could have that
326 spot. He then didn't pass one part of the physical fitness. He did pass it at
327 first but then he did not.
328 Commissioner Ring replied that she was glad that the Sheriff explained that
329 but if he couldn't pass this, why did we keep him?
330 Sheriff King responded, because he did pass it once. He had agreed to go to
331 that training. He did pass his physical fitness the other day, stated the
332 Sheriff. They require him to pass the physical fitness right before he goes.
333 Commissioner Ring stated that she wonders if we will afford the others this.
334 We keep making exceptions. She continued that she recognizes the county
335 is understaffed but that she is not sitting here to hire warm bodies. She is
336 here to hire those to play by our rules and policies.
337 Sheriff King explained that having him serving in corrections, saves us from
338 going to States of Emergencies. It also saves us double time on the other
339 end.
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341 c. Jail Medical Vendor RFP process- County Manager Zinser explained
342 that two vendors submitted proposals with one being our current vendor,
343 CHP whose contract expires October 31st. The County Manager continued
344 that our recommendation is that the Commissioners allow us to move
345 forward with CPS (a different company). We are seeking authorization to
346 allow us to move forward to negotiate a contract which will come back to
347 the Board for approval.
348 Commissioner Ring asked if the RFP had been reviewed by legal counsel?
349 County Manager Greg Zinser replied, yes.
350 Commissioner Ring asked the Sheriff if he felt the services will meet his
351 requirements?
352 Sheriff King replied, yes and that they he received a couple of other
353 recommendations.
354 Commissioner Ring asked Sheriff King that if by changing vendors did he
355 foresee any issues with the current provider?
356 Sheriff King replied that he did not and that this is standard procedure.
357 Commissioner Ring asked if the medical records stay with the county.
358 County Manager Zinser replied that they belong to us but the system to read
359 them doesn't belong to us. We can access them, he stated.
360 Commissioner Clark motioned to authorize the County Manager in
361 cooperation with the Sheriff, to work on the contract with CPS for the jail.
362 Commissioner Andrews seconded the motion. Vote 5-0.
363
364 d. ARPA Project Worksheets-County Manager Zinser recapped that the
365 Board directed him to prepare worksheets for first responder training and
366 jobs training.

367 Commissioner Clark stated that his concern is some of our municipalities
368 have separate EMS systems so he would like someone from them to be
369 included. Chief Hooper replied that there are six EMS only agencies in the
370 county that are not fire based. They are part of the Fire Chiefs' Association
371 so we can also put an EMS person on the committee. Commissioner Clark
372 stated that he would like to add one EMS director.

373 Commissioner Clark moved to approve the charge with the amendment that
374 one EMS Director be added to the committee. Commissioner Sicard
375 seconded the motion. Vote 5-0.

376 County Manager Zinser then spoke about two more committees- building
377 committee for housing and recovery center and the creation of a detox
378 program.

379 Commissioner Clark suggested Facilities Manager, Rick DeRochemont be
380 on the building committee. He added that the other thing we need to be
381 clear about and inform the committee that there is a finite amount of money.
382 Part of the charge will be that it fits within some budgetary number.
383 Commissioner Ring agreed.

384 County Manager Greg replied that the number utilized previously would be
385 given to them and that Administration can keep an eye on it and bring them
386 back down to reality, if need be. He added that he thinks there will be
387 regular reports back.

388 Commissioner Clark motioned to approve the charge that the County
389 Manager has proposed. Commissioner Sicard seconded the motion. Vote 5-
390 0.

391 Commissioner Andrews remarked that he would like to be involved in the
392 behavioral health committee. Commissioner Clark would also like to be on
393 the committee.

394 Commissioner Clark motioned to appoint Commissioners Clark and
395 Andrews to the behavioral health and building committees. Vote 5-0.
396 The County Manager commented that the Committees can ask for others to
397 be present.

398 Commissioner Clark confirmed that the meetings will be public. The County
399 Manager replied, yes and we will advertise for them.

400
401 Commissioner Clark nominated Commissioners Dutremble and Ring to
402 serve on the training center committee. Commissioner Sicard seconded the
403 motion. Vote 5-0.

404 County Manager Zinser asked the Commissioners if they had any desire for
405 him to move forward with any projects? He added that his initial thoughts
406 were that he is struggling to see where the American Theater Festival would
407 fall within ARP funding.

408 Commissioner Clark motioned to direct the County Manager to send a letter
409 of no support to the American Festival Theater. Commissioner Sicard
410 seconded the motion. Vote 5-0.

411 County Manager Zinser asked the Board if they want him to proceed with
412 the conversation regarding, My Place Teen Center? He continued that it is

413 up to the Board and that he can work with the individuals and review more
414 and develop a project sheet.

415 Commissioner Clark commented that he feels he can support this project but
416 that he wants more specific information. He continued that he wants them
417 to come in and do a presentation with real numbers and let us know other
418 funding sources.

419 Commissioner Sicard informed all that he and Commissioner Dutremble
420 have seen the Center and that all of the Commissioners should see how this
421 center works.

422 County Manager Zinser stated that he will invite them in to make a more
423 detailed presentation.

424 County Manager Zinser inquired if the Board wants him to proceed with the
425 dredge request but he stated that he does struggle to see the infrastructure
426 unless it is tied to COVID-19. There is some disagreement out there as to
427 whether or not a program like this would qualify, stated the County
428 Manager.

429 Commissioner Ring asked did the towns that would use this also received
430 money and if so, wouldn't it behoove them to join together? County
431 Manager Zinser replied that is a possibility.

432 Commissioner Sicard stated there are operational costs. As far as it
433 qualifying for ARP funds, working waterfronts are tourism and lobstering
434 and fishing are part of the economy. Rivers get jammed up and all that stuff
435 stops.

436 Commissioner Clark commented that he spoke to the proponents and he
437 urged them to come forward with numbers. Tonight, it seemed it would be
438 Saco's dredge and he stated that he has mixed feelings as he thought it
439 would be a consortium. Commissioner Clark stated that he needs some
440 convincing on this one. He added that at least three of his towns could
441 benefit significantly from this but, that he is not seeing a structure that the
442 County should sink its' money into.

443 Commissioner Sicard stated that he agreed with Commissioner Clark. He
444 added that we should charge Kevin and his group to be the host community
445 or talk to Saco and other communities to form a committee to further look
446 into this.

447 Commissioner Dutremble asked if every community want this to be done to
448 their beaches? He added that if Scarborough was brought into this, there
449 would be \$1 million a year in seed money.

450 Commissioner Ring stated that we reach out to see if they would provide us
451 with more information. If they can't do that, we send them a letter.

452 County Manager Zinser stated that he will reach out.

453 Commissioner Sicard added that we need a buy in from other communities
454 with perhaps an agreement with Saco as the host city and a letter of
455 agreement to work with other towns.

456 Commissioner Clark suggested perhaps we hold a 15- minute workshop so
457 that we can discuss our concerns and they can give us their solutions.

458 As far as Fairtide, County Manager Zinser stated, we will invite them in to
459 talk more about the program.

460 Commissioner Sicard suggested holding the next meeting at 3:00 and that
461 transportation needs to come in.

462 County Manager Zinser summed up the next steps as some of the
463 Commissioners will visit the Teen Center, he will contact Kevin Roche to
464 obtain more information on where the towns are with the dredge and the
465 operational aspects. He will invite a representative from Fair Tide to the
466 October 6th meeting as well as a representative from the teen center and then
467 the second meeting in October, the dredge people and transportation people
468 in (Paul Schumacher and Barbara Crider and Al Shutz). This meeting will
469 be held at 3:00 also.

470 Commissioner Clark requested that the County Manager ask them to come
471 in person as ZOOM is difficult.

472
473 e. Administrative removal-inactive C.O. roster- H.R. Director Linda
474 Corliss explained that there are six correction officers who lost their
475 certification and have not worked a shift since 2017. The Sheriff has
476 reached out to them to see if they want to come back and get re-trained.
477 They have not wanted to so we are requesting they be terminated to clean up
478 our records.

479 Commissioner Clark motioned to approve the terminations of the following
480 to remove them as they are in inactive status:

481 Justin Wheeler, Anthony Wilson, Alexander Martinez, Nichole Champ,
482 Anthony Klingensmith and Nathan Smith effective September 15,2021.

483 Commissioner Sicard seconded the motion. Vote 5-0.

484

485 **7 OLD BUSINESS**

486 a. Update on backup dispatch and communications tower- County Manager
487 Zinser informed the Commissioners that the furniture for the dispatch center
488 (quote included as part of minutes) is \$45,273.02. The cost for the tower is
489 \$479,455.00 (quote included as part of minutes). County Manager Zinser
490 added that the owner of the land had a medical procedure so he is not
491 available until next week. The decision will have to be made whether to buy
492 or lease the land that the tower is on.

493 Commissioner Clark stated that he has sat in his (Commissioners') chair for
494 five years and never heard about this tower having problems until the last
495 meeting. He continued that he has a problem with that. Commissioner
496 Clark added that if we have this type of equipment, we should have a fund
497 and a line in the budget to put aside funds to address these problems when
498 they arise. If we know these things have a fixed life, we should be doing
499 something about it. I don't think I can vote against it, but, I don't like the
500 way it came at us, stated Commissioner Clark.

501 The County Manager replied that the Commissioners don't have to (replace
502 it). He continued that it has really deteriorated and that the radio group has
503 known. So, continued the County Manager, that answer led me to believe it

504 was put up and forgotten. Now, it is a dying tower. County Manager Zinser
505 continued that he believes we are acting in good faith to try and fix
506 something. This has not been on our radar and is brand new for us.
507 The County Manager stated that the antenna is not ours but is owned by the
508 town of Acton. He stated that there is another tower on Hosack mountain
509 that he has been told is also in a state of disrepair.
510 Commissioner Ring commented that these towers are needed for
511 communications.
512 County Manager Zinser responded that an agency needs to step forward and
513 rectify the situation.
514 Commissioner Clark moved to table this item to let the County Manager see
515 what the situation is with the land. Commissioner Sicard seconded the
516 motion. Vote 5-0.

517
518 Commissioner Ring made a motion to direct the County Manager to prepare
519 a policy allowing ZOOM meetings for Commissioners when we cannot
520 attend so that we can vote via ZOOM.
521 DISCUSSION: County Manager Zinser explained that the Commissioner
522 lost the ability (to attend meetings and vote) when we lost the State of
523 Emergency. The Legislature stated this can be done but a policy is needed.
524 This policy needs to include the ability for two- way conversation and is to
525 be used for emergency situations only.
526 Commissioner Andrews seconded the motion. Vote 4-1 with Commissioner
527 Clark opposed.

528
529
530 **8 TO CONDUCT AN EXECUTIVE SESSION ON PERSONNEL**
531 **ISSUES PURSUANT TO 1 M.R.S.A. §405 (6) (A), ACQUISITION OF**
532 **REAL PROPERTY OR ECONOMIC DEVELOPMENT PURSUANT**
533 **TO 1 M.R.S.A. § 405 (6) (C), LABOR NEGOTIATIONS PURSUANT**
534 **TO 1 M.R.S.A. § 405 (6) (D) AND CONSULTATION WITH LEGAL**
535 **COUNSEL PURSUANT TO 1 M.R.S.A. § 405 (6) (E), REVIEW OF**
536 **CONFIDENTIAL RECORDS PURSUANT TO 1 M.R.S.A. § 405 (6) (F)**

- 537 a. Enter into executive session pursuant to 1 M.R.S.A. § 405 (6) (C)
538 acquisition of real property or economic development
539 Commissioner Clark motioned to enter into executive session.
540 Commissioner Sicard seconded the motion. Vote 5-0.
541 Commissioner Clark motioned to come out of executive session.
542 Commissioner Sicard seconded the motion. Vote 5-0.
543 No action taken.

544
545 **9 PUBLIC COMMENT(S) ON ANY ITEM(S)**

546 Janet Drew (via ZOOM) spoke and stated that she thought that Layman
547 Way was not being completely used at this point. Detox goes with Layman Way
548 and, she continued that she thought there were empty beds there. She stated that
549 she would like to send an e-mail to the Commissioners.

550
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County Manager Zinser stated that there are currently 21 people in the treatment program at Layman Way. He added that the number does fluctuate and that detox and treatment are two totally different programs.

10 ADJOURN

Commissioner Dutremble motioned to adjourn. Commissioner Sicard seconded the motion. Vote 5-0.
Meeting adjourned at 7:05 p.m.

DRAFT



*Robert L. Andrews
District 1*

*Richard R. Dutremble
Chairperson
District 2*

*Allen R. Sicard
Vice-Chairperson
District 3*

*Donna L. Ring
District 4*

*Richard Clark
District 5*

**COUNTY COMMISSIONERS
COUNTY OF YORK**

45 Kennebunk Road
Alfred, Maine 04002

(207) 459-2313
Fax (207) 324-9494

www.yorkcountymaine.gov

*Gregory T. Zinser
County Manager*

*Kathryn A. Dumont
Assistant to the Manager*

*Linda M. Corliss
Deputy County Manager
Human Resource Director*

September 26, 2021

TO: Greg Zinser
County Manager

FROM: Linda M. Corliss on behalf of Kathy Slattery – District Attorney
H.R. Director and Deputy County Manager

RE: Hiring of (Part-Time) Legal Secretary

I would like to make a formal request for approval to fill the Part-Time Legal Secretary position within the Office of District Attorney. This position is already funded and was vacated by an employee resignation.

The position was posted internally within the County with no applicants. It was then posted externally, qualified candidates were interviewed, and a final candidate was selected.

A complete transfer packet is available for the Commissioners review on **Joan Fox**. I am looking for approval from the Commissioners for a Tuesday, **October 12, 2021**, hire date.

If you have any questions, please let me know.



COUNTY OF YORK

Robert L. Andrews
District 1

Richard R. Dutremble
Chairperson
District 2

Allen R. Sicard
Vice-Chairperson
District 3

Donna L. Ring
District 4

Richard Clark
District 5

45 Kennebunk Road
Alfred, Maine 04002

(207) 459-2313
Fax (207) 324-9494
YC-Commish@yorkcountymaine.gov

Gregory T. Zinser
County Manager

Kathryn A. Dumont
Assistant to the Manager

Linda M. Corliss
Deputy County Manager
Human Resource Director

Lorene B. Lemieux
Finance Director

September 24, 2021

VEHICLE BID OPENING

Present at Bid Opening: County Manager Greg Zinser, Major Paul Mitchell

Bid Opening began at 2:15 p.m. in the County Manager's office.

(2) Bids were received:

QUIRK AUTO GROUP (6) 2022 Ford Police Interceptor Utility AWDs- \$33,004.00 each

ARUNDEL FORD (6) 2022 Ford Utility Police Interceptor Vehicles-\$33,069.00 each

Bids were closed at 2:17 p.m.

County Manager Greg Zinser stated that he will take these bids under advisement and present them to the Commissioners at their next meeting on October 6, 2021.

Sincerely,

Kathy Dumont
Assistant to the York County Manager
cc: enclosures

ARUNDEL FORD

207-985-7171

800-889-7171

FAX 207-985-7173

P.O. Box 560B

1561 PORTLAND RD

U.S. ROUTE 1

ARUNDEL, ME 04046

September 8, 2021

York County Sheriff's Department

Attn: Major Paul Mitchell

Please find our bid for six 2022 Ford Utility Police Interceptor vehicles per your specs.

Please see the attached spec sheet for the Ford Utility Police Interceptor vehicles.

Grand Total for 6 vehicles would be: \$198,414.00

Total for each unit would be: \$33069.00

Any questions please feel to contact me,

Thank you for your time and consideration,



Rodney Brackett

Fleet Manager, Arundel Ford

207-985-7171



VEHICLE ORDER CONFIRMATION

09/03/21 11:31:50
 Dealer: F11556
 Page: 1 of 2

CNGP530
 ==> BOTH

2022 EXPLORER 4-DOOR

Order No: 1000 Priority: L4 Ord FIN: QE418 Order Type: 5B Price Level: 215
 Ord Code: 500A Cust/Flt Name: YORKCOUNTY PO Number:

K8A	4DR AWD POLICE	59C	KEY CODE 1294X	RETAIL	\$50
	.119" WHEELBASE	60A	GRILL WIRING		50
YZ	OXFORD WHITE	60R	NOISE SUPPRESS		100
9	CLTH BKTS/VNL R	76R	REVERSE SENSING		275
6	EBONY	794	PRICE CONCESSN		
500A	EQUIP GRP		REMARKS TRAILER		
	.AM/FM STEREO		FLEX-FUEL		

99B 3.3L V6 TI-VCT (3450)

44U 10SPD AUTO TRAN NC
 FLEET SPCL ADJ NC
 17T CARGO DOME LAMP 50
 425 50 STATE EMISS NC
 43D COURTESY DISABL 25
 51R DRV LED SPT LMP 395
 55F KEYLESS - 4 FOB 340

F1=Help F2=Return to Order F3/F12=Veh Ord Menu

F4=Submit F5=Add to Library F9=View Trailers

S001 - COMMAND ENTERED IS UNKNOWN. PRESS F1 FOR HELP.

TOTAL BASE AND OPTIONS 40060
 TOTAL 40060
 THIS IS NOT AN INVOICE
 *TOTAL PRICE EXCLUDES COMP PR

* MORE ORDER INFO NEXT PAGE *
 F8=Next

CNGP530
==>

VEHICLE ORDER CONFIRMATION

09/03/21 11:34:21
Dealer: F11556
Page: 2 of 2

2022 EXPLORER 4-DOOR

Order No: 1000 Priority: L4 Ord FIN: QE418 Order Type: 5B Price Level: 215
Ord Code: 500A Cust/Flt Name: YORKCOUNTY PO Number:

RETAIL

RETAIL

153 FRT LICENSE BKT NC
SP DLR ACCT ADJ
SP FLT ACCT CR
FUEL CHARGE
B4A NET INV FLT OPT NC
DEST AND DELIV 1245

TOTAL BASE AND OPTIONS 40060
TOTAL 40060

THIS IS NOT AN INVOICE

*TOTAL PRICE EXCLUDES COMP PR

F1=Help F2=Return to Order F7=Prev F3/F12=Veh Ord Menu
F4=Submit F5=Add to Library F9=View Trailers
S099 - PRESS F4 TO SUBMIT QC01626

V1DP0020 2,6

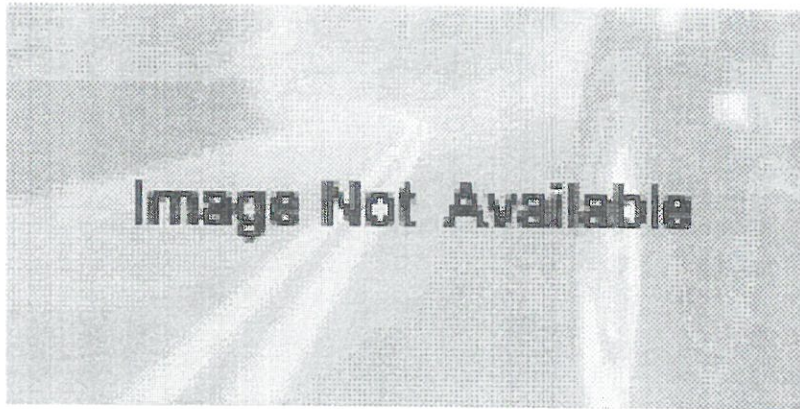


QUIRK AUTO GROUP
LEO CHICOINE | 207-430-1621

YORK COUNTY SHERIFF

Prepared For: MAJOR PAUL MITCHELL

Vehicle: [Fleet] 2022 Ford Police Interceptor Utility (K8A) AWD





Vehicle: [Fleet] 2022 Ford Police Interceptor Utility (K8A) AWD (Complete)

Window Sticker

SUMMARY

[Fleet] 2022 Ford Police Interceptor Utility (K8A) AWD

MSRP:\$40,980.00

Interior:Charcoal Black, Unique HD Cloth Front Bucket Seats w/Vinyl Rear

Exterior 1:Oxford White

Exterior 2:No color has been selected.

Engine: 3.3L V6 Direct-Injection (FFV)

Transmission: 10-Speed Automatic (44U)

OPTIONS

CODE	MODEL	MSRP
K8A	[Fleet] 2022 Ford Police Interceptor Utility (K8A) AWD	\$40,980.00
OPTIONS		
17T	Switchable Red/White Lighting in Cargo Area	\$50.00
18D	Global Lock/Unlock Feature	\$0.00
43D	Dark Car Feature	\$25.00
44U	Transmission: 10-Speed Automatic (44U)	\$0.00
500A	Order Code 500A	\$0.00
51R	Driver Only LED Spot Lamp (Unity)	\$395.00
55F	Remote Keyless Entry Key Fob w/o Key Pad	\$340.00
60A	Grille LED Lights, Siren & Speaker Pre-Wiring	\$50.00
60R	Noise Suppression Bonds (Ground Straps)	\$100.00
68G	Rear-Door Controls Inoperable	\$75.00
76R	Reverse Sensing System	\$275.00
86T	Tail Lamp/Police Interceptor Housing Only	\$60.00
96	Charcoal Black, Unique HD Cloth Front Bucket Seats w/Vinyl Rear	\$0.00
99B	Engine: 3.3L V6 Direct-Injection (FFV)	(\$1,450.00)
YZ	Oxford White	\$0.00
—	3.73 Axle Ratio	\$0.00
SUBTOTAL		\$3890.00
Adjustments Total		\$0.00
Destination Charge		\$1,24.00

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Data Version: 14596. Data Updated: Sep 1, 2021 11:51:00 PM PDT.



Vehicle: [Fleet] 2022 Ford Police Interceptor Utility (K8A) AWD (Complete)

TOTAL PRICE

\$40,145.00

FUEL ECONOMY

Est City:N/A

Est Highway:N/A

Est Highway Cruising Range:N/A

Includes 86T → \$33,004.00 Each
X 6

—————
\$198,024.00

Optional

47A - Engine T.D. He-
Anti Theft
\$259.00 Cost.

Leo Chicoine
Fleet Sales mg@
207-430-1621

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York County Sheriff Office

Bid Specifications

2022 Ford Police Interceptor Utility Vehicle (AWD)

Number Requested	SIX (6)
Year/Model	2021 / K8A
Body Style	4 doors
Exterior Color	White (Y2 Oxford White)
Interior Color	Blue
Engine Assembly	99B
Transmission	44U
Option Package	500A
Seat Code	96
Electrical system	
60A	Wiring
	•12 volts with minimum 220 amp heavy duty alternator
60R	•Noise suppression Bonds - inc: ground straps
	• Driver and front-passenger 4-way power seats with electronic lumbar adjustment and manual fore/aft
	•Air Conditioning
	•Rear Defroster
Speedometer	•Certified digital readout speedometer in message center and analog gauge
Interior	
	• Inside rearview manual day/night mirror
	• Dual-zone climate control with air filtration
	• Cruise control
68L	•Rear door handles inoperable/lock operable
43D	•Dark car feature - inc: Courtesy Lamp disabled when any door is opened
17T	•Red/White dome lamp in cargo area
76R	•Reverse Sensing (76R)
	•Rear power window delete - inc: Operable from front driver side switches
86P	•Front Headlamp/Police Interceptor Housing Only
Mechanical	
✓	• Heavy-duty power 4-wheel disc antilock brake system with traction control
✓	• Heavy-duty police suspension
✓	• Electric power steering
	• Transmission and power-steering coolers
Exterior	
✓	• 245/55R18 tires
✓	• Five (5) wheels Heavy-duty steel vented with center cap, includes full size spare tire
✓	• Trunk, driver, and front door passenger key lock cylinder - keyed alike (1294X)
✓	• Front license plate bracket (153)
Required Options	
51R	• Spot lamp driver side only
	• 60A, 60R, 53M, 76R, 51R ✓
	• Vinyl rear seat
	• Heavy-duty vinyl flooring
	• Front auxiliary dome lamp
55F	KEY FOBS

86T - Rear Light Housing
 56P. 51R
 (180-)



Vehicle: [Fleet] 2022 Ford Police Interceptor Utility (K8A) AWD (Complete)

Selected Model and Options

MODEL

CODE	MODEL	MSRP
K8A	2022 Ford Police Interceptor Utility AWD	\$40,980.00

COLORS

CODE	DESCRIPTION
YZ	Oxford White

ENGINE

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
99B	Engine: 3.3L V6 Direct-Injection (FFV) -inc: (136-MPH top speed), Note: Deletes regenerative braking and lithium-ion battery pack; adds 250-Amp alternator, replaces H7 AGM battery (800 CCA/80-amp) w/H7 SLI battery (730 CCA/80-amp) and replaces 19-gallon tank w/21.4-gallon *CREDIT*	0.00 lbs	0.00 lbs	(\$3,450.00)

TRANSMISSION

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
44U	Transmission: 10-Speed Automatic (44U)	0.00 lbs	0.00 lbs	\$0.00

OPTION PACKAGE

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
500A	Order Code 500A	0.00 lbs	0.00 lbs	\$0.00

AXLE RATIO

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
—	3.73 Axle Ratio (STD)	0.00 lbs	0.00 lbs	\$0.00

PRIMARY PAINT

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
YZ	Oxford White	0.00 lbs	0.00 lbs	\$0.00

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QUIRK AUTO GROUP

LEO CHICOINE | 207-430-1621

Vehicle: [Fleet] 2022 Ford Police Interceptor Utility (K8A) AWD (✔ Complete)

SEAT TYPE

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
96	Charcoal Black, Unique HD Cloth Front Bucket Seats w/Vinyl Rear -inc: reduced bolsters, driver 6-way power track (fore/aft, up/down, tilt w/manual recline, 2-way manual lumbar), passenger 2-way manual track (fore/aft, w/manual recline) and built-in steel intrusion plates in both driver/passenger seatbacks	0.00 lbs	0.00 lbs	\$0.00

ADDITIONAL EQUIPMENT - EXTERIOR

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
51R	Driver Only LED Spot Lamp (Unity)	0.00 lbs	0.00 lbs	\$395.00
86T	Tail Lamp/Police Interceptor Housing Only -inc: Pre-existing holes w/standard twist lock sealed capability (does not include LED strobe) (eliminates need to drill housing assemblies)	0.00 lbs	0.00 lbs	\$60.00

ADDITIONAL EQUIPMENT - INTERIOR

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
17T	Switchable Red/White Lighting in Cargo Area -inc: Deletes 3rd row overhead map light	0.00 lbs	0.00 lbs	\$50.00
18D	Global Lock/Unlock Feature -inc: Door-panel switches will lock/unlock all doors and rear liftgate, Eliminates overhead console liftgate unlock switch and 45-second timer, Also eliminates the blue liftgate release button if ordered w/remote keyless entry	0.00 lbs	0.00 lbs	\$0.00
43D	Dark Car Feature -inc: Courtesy lamps disabled when any door is opened	0.00 lbs	0.00 lbs	\$25.00
55F	Remote Keyless Entry Key Fob w/o Key Pad -inc: Does not include PATS, 4-key fobs, Key fobs are not fobbed alike when ordered w/keyed-alike	0.00 lbs	0.00 lbs	\$340.00
60A	Grille LED Lights, Siren & Speaker Pre-Wiring	0.00 lbs	0.00 lbs	\$50.00
60R	Noise Suppression Bonds (Ground Straps)	0.00 lbs	0.00 lbs	\$100.00
68G	Rear-Door Controls Inoperable -inc: Locks, handles and windows, Note: Can manually remove window or door disable plate w/special tool, Note: Locks/windows operable from driver's door switches	0.00 lbs	0.00 lbs	\$75.00
76R	Reverse Sensing System	0.00 lbs	0.00 lbs	\$275.00
Options Total		0.00 lbs	0.00 lbs	(\$2,080.00)

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COUNTY OF YORK PURCHASING PROCEDURES

I. PURPOSE

The purpose of this purchasing procedure is:

- 1) to procure materials, supplies, equipment and services best suited to the job which the department has to perform, without adversely affecting department operation.
- 2) to procure the correct quantities of items required.
- 3) to insure goods and services are in the hands of the department when and where needed.
- 4) to obtain goods and services at the best interest of the County.
- 5) to obtain critical materials when required to meet emergencies.
- 6) to dispose of unneeded inventory.

II. DEFINITIONS

- 1) ADVERTISING: A form of public notice of an intended purchase.
- 2) BEST KNOWLEDGE PROCUREMENT: Purchases of small quantities of goods or services based on the department's knowledge of the best sources for such purchases when other forms of competitive procurement are not cost effective.
- 3) COMPETITIVE PROCUREMENT: Any process for acquiring goods or services in which more than one (1) individual or company is solicited to propose price and delivery terms in such a manner as to encourage competition between prospective suppliers. Cooperative contract purchasing arrangements in which a third party has solicited RFP's, evaluated responses, and agreed upon vendors, products, pricing and delivery terms will satisfy the competitive procurement process described herein as well as the formal procurement process described below.
- 4) FORMAL PROCUREMENT: Formal procurement is characterized by request for prices and terms with written responses. The most formal procurement includes advertisement in appropriate publications or public bid openings.
- 5) GOODS: Anything purchased other than services or real property.
- 6) INFORMAL PROCUREMENT: The process in which proposals solicited by letter, telephone, fax or other means for relatively small purchases. A written record shall be kept of such procurement's consisting of, as a minimum, the names, dates and prices received as well as any other information required to document the competitive aspects of the purchase.
- 7) NEGOTIATED PROCUREMENT: A process for acquiring goods and services in which the purchaser and seller negotiate any or all parts of the price and delivery

terms. Negotiations may be part of the procurement process along with bidding.

- 8) **PROFESSIONAL SERVICE**: Infrequent, technical and/or unique functions performed by independent contractors by whose occupation is the rendering of such services. Contracts may be to partnerships, firms, or corporations as well as individuals. Examples would be architectural and engineering, management and system consultation and research.
 - 9) **PROPRIETY SERVICE**: Work by independent contractors where the process is more important than the product. Contracts usually are to partnerships, firms or corporations rather than individuals. Examples are janitorial and custodial or maintenance and repair service.
 - 10) **PURCHASE ORDER**: A purchaser's document to formalize a purchase transaction with a vendor.
 - 11) **SEALED BIDS**: A form of competitive procurement in which sealed bids are solicited which are opened and read at a specific time and place and in which the other bidders have no knowledge of the specific price and delivery proposals of the other bids until bid opening.
 - 12) **SERVICES**: Work performed to meet a demand; especially work that is not connected with a manufacturing process, such as a professional service or proprietary service.
 - 13) **SOLICITATION**: Solicitation is the process by which vendors are requested to propose terms and conditions for an item or service which is proposed to be purchased. For the purposes of this policy cooperative contract purchasing arrangements satisfy the solicitation obligation.
 - 14) **SPECIFICATIONS**: A description of the goods and services to be procured. For the purposes of this Administrative Policy, a specification shall be as general as possible and shall describe the performance of the good or service as much as possible. Where a specification contains a reference to a specific product or firm, it shall be interpreted as being functionally equivalent to that firm or product unless explicitly stated otherwise.
- III. **SPECIFICATION REQUIRED**: Specifications will be prepared for all purchases whenever possible and in all cases where any single item in the purchase is estimated to have a cost in excess of \$10,000.00. Specifications shall be in writing for all formally advertised bids. County Commissioners may waive written requirement for cause. The justification for such waiver shall also be in writing.

- IV. **ADVERTISING:** Solicitations shall be given the widest advertisement appropriate for the proposed purchase. This may be done through the media, magazines, professional publications or public notice, such as Commissioners' meetings, etc. Due consideration shall be given to the nature of the item or service and the media, magazine or professional publication which probable vendors might be expected to be exposed to. Advertisements shall contain a succinct summary of the item or service, the location of detailed specifications, if any, and the requirements for bid submittal. For products obtained through a cooperative contract purchasing arrangement, the advertising conducted by the third party company to solicit bids shall be considered sufficient to satisfy this requirement.
- V. **BID AND TABULATION:** Unless otherwise agreed by the Board of Commissioners, proposals shall be opened at a meeting of the Board of Commissioners at the time and place designated in the solicitation, and the proposals shall become public record made known to the public and as designated. The County Manager and appropriate Department Leader will review the bids and make recommendations to the Board of Commissioners.
- VI. **AWARD:** All purchases over \$25,000.00 for which formal proposals have been taken shall be awarded by the Board of Commissioners. In all cases the Board of Commissioners shall reserve the right to award proposals to vendors whose combination of price, product and performance history are determined to be in the best interest of the County, including those made under a cooperative contract purchasing arrangement. The County reserves the right to accept or reject any or all proposals at any time for any reason and to waive any formalities.
- VII. **BID AND PERFORMANCE BONDS:** When specified in the solicitation, the successful vendor shall produce an acceptable performance or surety bid bond at the time of bid opening. If a performance or surety bond is required, it shall be presented prior to execution of any contract.
- VIII. **REQUIREMENTS FOR COMPETITIVE PROCUREMENT:** Competitive procurement is strongly encouraged for all purchases, and as indicated above cooperative contract purchasing arrangements satisfy this requirement. The table below contains the minimum requirements for complying with the various complexities of the procurement process.

COST THRESHOLDS

<u>Amount Involved</u>	<u>Min. Competition</u>	<u>Approved by:</u>
Up to \$10,000.	Best Knowledge	Dept. Leader & County Manager
\$10,001 - \$24,999.	Informal	Dept. Leader & County Manager
\$25,000 or more	Formal	Board of Commissioners

- IX. **EMERGENCY BUYING:** An emergency purchase is a purchase which is essential to prevent delays in work which might affect the safety, health or convenience of the community. Permission for emergency purchasing shall be obtained from the County Administrator and a written report of such action filed with the County Manager within three (3) days of such action and the

report will be provided to the Board of Commissioners.

X. **ABSENCE OF SECOND FORMAL PROPOSAL**: Where there is only one formal proposal received, the County Manager will determine appropriate action to be taken.

XI. **PURCHASE ORDERS**: Purchase orders are required on all purchases. When purchase orders are used, they can also be used for payment authorization after you have received the goods or service. Funds will be numbered when Purchase Orders are used.

XII. **SERVICES**: Professional and Proprietary Services, including engineering, architectural, auditing, legal, janitorial, data software, heavy equipment operators and other services commonly considered professional, may be secured through negotiated or competitive procurement. Professional and Proprietary Service agreements should be on a fixed basis for a clearly defined scope of work whenever possible.

XIII. **COOPERATIVE CONTRACT PURCHASING**: Where prices on goods or services have been determined by competitive procurement by an agency of the State of Maine or any other entity or third party through which the County may purchases on a cooperative basis, that price shall be considered sufficiently competitive for the purchase of authorized items obtained as outlined above. This specifically includes equipment and supplies available through bidding of the State of Maine, Department of Transportation and similar agencies for trucks, cars and related equipment, as well as other products that may be obtained through a third party and its cooperative contract purchasing.

XIV. **DISPOSAL OF COUNTY PROPERTY**: When an item is surplus to the needs of a department, it shall first be made available to other departments in the County for their use. Transfer of equipment between departments shall be recorded in the General Fixed Assets Group of Accounts (if applicable). If an item is surplus and not required by another department, it may be made available to cities, towns, or non profits in the county or it may be made available for advertised bid or auction. Sale by bid or auction will be approved by the Board of Commissioners before transfer of property. The County may reject any and all bids or auction offers.

XV. **SOLE SOURCE PURCHASE**:

1) In all circumstances where, in the County Manager's judgment it is in the best interest of the County to negotiate purchases of an item from a single vendor and the item costs in excess of \$10,000., the County Administrator shall present the Board of Commissioners with information describing why a "sole source" purchase is in the best interests of the County. This information shall be presented to the Board prior to requesting a formal proposal from the vendor. Upon receipt of the information, the Board may request a work session to discuss the proposed purchase.

- 2) In circumstances where the purchase is less than \$10,000, the Department asking the purchase from a single vendor must justify the purchase in writing to the County Manager.

XVI. BIDDERS LIST

The County may maintain a Bidders List by trade, service and commodity. Companies and individuals qualifying for this list shall be notified whenever the County is seeking competitive bids for their particular trade, service or commodity.

XVII. QUANTITY PURCHASES

1) Whenever the County anticipates purchasing substantively the same goods or services on multiple occasions or for multiple locations or departments, and the total amount of such purchases, if aggregated, would qualify for a higher "Cost Threshold" as defined in Section VIII, the bidding procedure associated with the higher "Cost Threshold" will be used, whether the actual purchases to be made individually or in quantity.

2) The County will consolidate purchases of similar items to take advantage of quantity discounts whenever possible.

XVIII. WAIVER

A majority of the Board of Commissioners may waive the requirements of this policy when, in judgment of the Board of Commissioners, it is in the best interest of the County, provided such waiver is the result of a majority vote of the Board of Commissioners at a regular meeting.

IN THIS SECTION

Legal Authority

Legal Statutes

Eligible Agencies

Legal Authority

Sourcewell is a local government unit, public corporation and public agency under the laws of the state of Minnesota.

Sourcewell was created by state law as a service cooperative to provide programs and services to education and government. Sourcewell was established with the statutory purpose to assist public agencies in meeting specific needs which are more efficiently delivered cooperatively than by an entity individually.

As a service cooperative, Sourcewell is a local government unit, public corporation and public agency pursuant to the Minnesota Constitution and enabling law Minn. Stat. § 123A.21. All Sourcewell employees are government employees. Sourcewell is governed by an eight-member board made up of local elected officials including county commissioners, city council members, mayors, and school board members.

Sourcewell is authorized to establish competitively awarded cooperative purchasing contracts on behalf of itself and its participating agencies. Sourcewell follows the competitive contracting law

process to solicit, evaluate, and award cooperative purchasing contracts for goods and services. Sourcewell cooperative purchasing contracts are made available through the joint exercise of powers law Minn. Stat. § 471.59 to participating agencies.

Sourcewell clients are able to utilize cooperative purchasing contracts through similar joint powers, intergovernmental cooperation, or cooperative purchasing laws in their respective jurisdiction. Participating agencies include all eligible government, education, and nonprofit agencies nationwide and in Canada.

Additional Resources:

[Sourcewell Bylaws](#)

[Procurement Policy](#)

[Sourcewell Official Name Change Resolution](#)

[Sourcewell 2020 Legislative Report](#)

Legal Statutes

Select a state to view additional information on regulation of cooperative purchasing in your area.

Canadian Compliance

View Statute by State

No results.

Eligible Agencies

Participation in Sourcewell is available at no-cost, no obligation, and no liability to public agencies, school districts, state colleges and universities, and local governments. Tribal governments, nonprofit organizations, and other similar entities may also participate.

Participating agencies realize timely access to competitively awarded nationally leveraged cooperative purchasing contracts through Joint Powers Agreements.

DISTRICT 1

NEWFIELD

Newfield Volunteer Fire Department & Newfield Rescue
P.O. Box 51
West Newfield, ME 04095

The 2021 Newfield, Maine Spirit of America Foundation Tribute honors the Newfield Volunteer Fire Department and the Newfield Rescue Squad for commendable community service.

Be it resolved by the Selectmen of the Town of Newfield as follows:

Whereas, under the direction of Chief Jason Neville and Chief Nick Santangelo, the volunteers of the Newfield Volunteer Fire Department and the Newfield Rescue Squad went above and beyond the call of duty during 2020 during the COVID-19 Pandemic.

Whereas, they established a joint Fire & Rescue committee that wrote department policies for covid-19 responses, started a grant writing program, and attended numerous state, county, and local meetings and briefings relating to the 2020 pandemic.

Whereas, they built a decontaminate tent to treat all equipment and hazmat gear, conducted hazmat training, and networked with other local departments and agencies during the 2020 covid-19 pandemic.

Whereas, they kept all personnel supplied with proper Personal Protective Equipment (PPE), conducted localized pandemic related training, and established protocol with York County EMA for department members to receive covid-19 immunizations.

Whereas, during the height of the covid-19 pandemic they volunteered to make meals and deliver them to Newfield residents, responded to over 130 calls, and battled through two large storms without any repercussions to normal or covid-19 related operations.

Be it Resolved by the Selectmen of the Town of Newfield that Chief Jason Neville and the Newfield Volunteer Fire Department, along with Chief Nick Santangelo and the Newfield Rescue Squad, are hereby recognized for their outstanding achievements with the 2021 Newfield Spirit of America Foundation Tribute.

NEWFIELD

Gloria Dyer
21 Pickett Mountain Road
West Newfield, Me 04095

The 2021 Newfield, Maine Spirit of America Foundation Tribute honors Gloria Dyer for commendable community service.

Be it resolved by the Selectmen of the Town of Newfield as follows:

Whereas, Gloria volunteers her time as member and Chairperson of the Newfield Planning Board

DISTRICT 1

and member of the Newfield Finance Committee.

Whereas, Gloria has been very active in a variety of community activities, including serving as one of Newfield's RSU57 School Board Directors from 1992 to 2000.

Whereas, in 2019 and 2020 Gloria actively participated in helping resurrect Newfield's Recreation Committee.

Be it Resolved by the Selectmen of the Town of Newfield that Gloria Dyer is hereby recognized for her outstanding achievements and honors she has brought upon this community with the 2021 Newfield Spirit of America Foundation Tribute.

SOUTH BERWICK

The Leach Family

C/O South Berwick Fire Department

180 Main Street

South Berwick, ME 03908

The Leach Family has served over 160 combined years of service for the Town of South Berwick Fire Department. At least 10 family members have served in roles from Assistant Chief to Explorer. This award also recognizes the rest of their family for supporting their firefighting commitment over the years and also recognizes P. Gagnon & Sons and the South Berwick Water District who allow them to respond to calls during their employment duties. The family was honored November 9, 2019 by the Gorman-Schoff First Responders Foundation, a local fundraising and awareness organization with the mission to get young people involved in firefighting. With the number of volunteer firefighters rapidly declining nationwide, this recognition of their service over multiple generations and roles is impressive. There is an article on Fosters.com "In Our Blood" about the family. I have included the link in the notes below. Here is the list of names: Mark Leach-Assistant Chief, John Leach-Captain, Adam Leach, Lieutenant, Todd Leach-Firefighter II, Doug Leach, Dispatcher, Evan Adams-Firefighter II, Tyler Leach-Jr. Firefighter, Colby Leach-Jr. Firefighter, Joseph Emerson-Firefighter, Frank Leach-Firefighter. Colby will soon be promoted to Firefighter I after he graduates from High School this year.

CORNISH

Diann W. Perkins

PO Box 246 Cornish ME 04020

Town Historian, instrumental in Cornish Fairgrounds Association , volunteers on the Historical Society, Pike Hall Committee and many other small committees through out the year. Always keeping the character and the Town reputation first.

DISTRICT 2

KENNEBUNKPORT

Claire Julian
11 Touchstone Drive
Kennebunkport, ME 04046

The essence of volunteering is giving part of one's self. Claire Julian certainly exemplifies that definition. Whether she is at town meeting, Louis T. Graves Memorial Library, the Seacoast Garden Club or working tirelessly behind the scenes of our local holiday charity, Claire always arrives with lots of energy and valuable ideas.

Claire has volunteered for over 20 years in various capacities at Louis T. Graves Memorial Library in Kennebunkport. She is a past Board member, and currently serves on the Long-Range Planning Committee. She is also the point person of the Garden Club to care for the Library's gardens during all four seasons. Her passion for books and the Library was passed on to her son, Sam, at an early age. He would purchase children's books at Christmastime, wrap them up and give them to the Library. This is just one of many examples of Claire encouraging others to give of themselves.

As Election Warden, Claire has the tremendous responsibility of keeping order during our elections. It is not a task that many people would enjoy, however, Claire takes it all in stride. Her calm demeanor and legal background guide her through the ever-changing election laws and requirements. She tirelessly gave many hours of her time while working with Town staff over the past year to ensure the integrity of our elections during the pandemic.

All that Claire does for our community is done quietly without seeking praise or acknowledgment. That is part of what makes her such a perfect recipient of the Spirit of America Award. She truly gives part of herself to others without any expectation of recognition.

ARUNDEL

Arundel Fire & Rescue
468 Limerick Road
Arundel, ME 04046

Arundel Fire-Rescue consists of a chief and about 30 volunteer firefighters on call 24X7 to emergencies in their town or in nearby communities & who also spend countless hours in preparation training each year. Though their duties are challenging enough in normal times, these volunteers have faced extra personal risks and difficulties during pandemic.

DISTRICT 2

KENNEBUNK

Kennebunk Parks & Recreation Department
1 Summer Street
Kennebunk, ME

Kennebunk Parks and Recreation Department strives to create community through people, parks and programs by giving those who are pre-school age through senior citizens the opportunity to participate in a wide variety of activities. Some of the benefits offered through the department include: the teaching of vital life skills, building family unity, providing safe places to play, building self-esteem, creating memories and providing space to enjoy nature and increase community pride. It is this person-to-person contact that relieves the loneliness of senior citizens, reduces the stress and isolation of working adults and inspires and teaches youth to become productive community members. The Department involves cooperative efforts with many volunteer groups, civic organizations and local businesses - organizes HarvestFest and May Day Festival.

BIDDEFORD

David Flood
Heart of Biddeford, 205 Main St, Biddeford, ME 04005

David Flood has served as Secretary of Heart of Biddeford & on the city's Strategic Planning Steering Committee.

DISTRICT 3

BUXTON

Nathan Schools
185 Portland Road
Buxton, ME 04093

Nathan Schools has served as Buxton's Fire Chief since 2012 and as York County EMA Director since 2015 as well as President of York County Fire Chiefs Association.

As EMA Director, Schools immediately took control and was continually in touch with the Maine CDC and the York County Emergency Management Agency. Through these resources he was able to devise a strategy to safely guide Buxton residents through the most difficult time many ever will encounter.

As Fire Chief, Nathan Schools has navigated town departments through the day-to-day operations of exposures, quarantines and positive COVID-19 cases & he also worked tirelessly to host the first drive thru vaccination clinic in the entire state - his Buxton Fire-Rescue has administered over 1,200 of the J & J vaccine.

SACO

Saco Grange #53
168 North Street
Saco, ME 04072

Saco Grange #53 was started in 1874 & has done so much to help folks over the past 145+ years. It is renowned for the many lap quilts and Afghans it has knitted for the New Hope Hospice program. In recent years Grange #53 also has organized plant & book sale craft fairs; conducted gardening & hunter safety classes; hosted Jerry Sanders Concerts, an Acoustic County Jam, and blood drives; donated to Caring Unlimited, Creative Works and other charitable causes; organized fundraising bean suppers; and done even more.

DISTRICT 3

HOLLIS

Joseph Palmer
876 Hollis Road,
Hollis, Maine 04042

WHEREAS the volunteer spirit that helped to build Hollis is alive and strong today, and
WHEREAS each year many citizens commit their time and talents to improve the quality of life
for our entire community and

WHEREAS the entire community benefits the valuable contributions that volunteers make
THEREFORE MEMBERS OF THE SELECT BOARD OF HOLLIS, MAINE do hereby
proclaim that Joseph Palmer has been selected as the 2021 Spirit of America Foundation Award.
The specific reasons why we would like to recognize him as the 2021 Spirit of America
Foundation Award include:

Joseph "Joe" Palmer has been an active lifelong member of the Hollis Lions Club. Since 1975 as
a representative of the Lions Club, Joseph has supported the Hollis Community with helping to
host regular Bean Suppers and Fundraising Suppers for families suffering from the loss of loved
ones, or to help pay for expensive medical treatments, or benefit local food banks. He represents
the Hollis Lions proudly in all of their activities.

Joe is always there for any community event. Whether he's flipping pancakes, thanking
individuals for their contributions to food drives, attending sporting events or community
activities, his presence is always as a willing, positive participant.

As an active employee of the Saco River Telegraph and Telephone Company, he branched out to
become the "Telephone Guy" in the town. His services and expertise are often offered for free to
members of his community.

When individuals bring a loved one home from the hospital, Joey is there to help set up beds,
provide wheelchairs and other medical equipment. Always willing and able to assist those in
need, he makes sure that everyone in the community knows he is available and willing to help.
No task is too minor for Joe.

At any community event, Joe is there to provide the Lions Club famous hot dogs and a beverage.
He always has a smile and a kind word for all community members. Everyone knows that Joe is
willing to give his all and stay for the long haul.

A generous and free spirit, as we watch his antics while wintering in Florida, that generosity and
positive approach to life is obvious to those who are still in Maine. We know that he represents
the best of Hollis and is always putting his community first.

It is a great honor and privilege to award him this prestigious award as the Spirit of America
Foundation Award representing Hollis in 2021. We know that we will continue to be the
recipient of his generosity as we move forward to better days ahead.

DISTRICT 3

HOLLIS

John & Beth Mattor
111 Country Club Road Hollis, Maine 04042
Hollis Proclamation

JOHN A. MATTOR and BETH MATTOR
FOR SERVICE FROM 2007 TO 2021

WHEREAS the volunteer spirit that helped to build Hollis is alive and strong today, and

WHEREAS each year many citizens commit their time and talents to improve the quality of life for our entire community and

WHEREAS the entire community benefits from the valuable contributions that volunteers make

THEREFORE MEMBERS OF THE SELECT BOARD OF HOLLIS, MAINE do hereby proclaim that John and Beth Mattor have been selected as the Hollis, Maine representatives for the 2021 Spirit of America Foundation Award for their service from 2007-2021.

John A. Mattor has been an integral member, and leader, of the Hollis Conservation Commission for nearly fifteen years. In 2007, he joined the Commission and became chairman. His wife Beth assisted John in planning and building the trails in the newly donated Googins Wood preserve. Soon after, a pristine parcel of land adjacent to the Saco River in Salmon Falls was purchased by a private developer and destined to become a 12 lot subdivision.

John joined a dedicated group of Hollis residents who were actively raising funds to acquire and preserve this beautiful stretch of land along the Saco River for Hollis and Buxton citizens to enjoy forever. He strongly believes that everyone needs the opportunity to commune with nature and find peace and relaxation in the great outdoors.

The towns of Buxton and Hollis formed a partnership with the Trust for Public Land and with generous donations from local business and community members were able to acquire the 54 acre parcel for preservation. Soon after, an abutter donated an adjoining 23 acre lot creating an 81 acre preserve of undisturbed forest habitat with a rich diversity of plant species.

John walked the property and determined where the trails should be located. He then began the process of clearing and marking the trails. He enlisted volunteers within the community,

DISTRICT 3

including the Hollis Boy Scouts and Day One residents, to assist in trail clearing and building picnic tables and benches for stops along the trails. Finally, he built a kiosk and added brochures with trail maps for the public's use.

Along the way, an additional parcel was donated to the town which increased the Googins Woods preserve to 30 acres. With the completion of Indian Cellar John quickly diverted his attention back to this parcel and created new trails, trail maps, and a kiosk. Picnic tables and benches were again built by the Hollis Boy Scouts, all serving to create another peaceful preserve for Hollis residents to enjoy.

John has been an active member of the commission and instrumental in maintaining both parcels of land. He offers tours and lectures about the area and has featured in informational videos on each of the preserves. Each spring and summer he can be seen clearing up the trails, replacing boards across wet areas, and generally keeping the trails in tip top shape.

In his 90th year he has decided to allow the 'younger' generation to take over the leadership role in the Commission but will remain an integral member of the Hollis Conservation Commission.

Local volunteerism has always been part of John's generous spirit and he previously served on the Hollis Planning Board, the School Board, the Maine Association of Conservation Commissions Board, acted as a Moderator for Hollis Town meetings, and served as President of the Maine Orchid Society.

Beth was an avid gardener and opened her extensive gardens to the public as part of an Open Garden Tour for local residents to enjoy. She was a strong supporter of the Salmon Falls Library and could also always be counted on to bake pies for their bake sales.

It is with great sadness that the Town of Hollis lost Beth Mattor this year, but her generous spirit will continue to inspire residents for years to come.

OLD ORCHARD BEACH

Old Orchard Beach Fire Department
136 Saco Ave
Old Orchard Beach, ME 04064
jhayes@oobmaine.com

The Annual Report is dedicated to the Employees of the Town of Old Orchard Beach who provide exemplary services to our community during the pandemic.

They have conquered, and continue to do so, and provide forward-looking, positive plans to face the challenges of the days ahead. Our Emergency Management Staff including Fire, Police, Code and Administration, with the support of our staff and the community, created resources working to promote resilience and maintain a safe, reliable, and affordable access to a positive future. We have been reminded about what is important - deepened our ties to the community - walked and biked around our neighborhoods and met new neighbors. It has been a year of "people power"; a community coming together and everyone going "above and beyond." It is times like this when the "hero" within us is released. We continue to accept the mission - "Nothing can dim the light which shines within us."

OLD ORCHARD BEACH

Old Orchard Beach Police Department
16 Emerson Cummings Blvd
Old Orchard Beach, ME 04064

The Annual Report is dedicated to the Employees of the Town of Old Orchard Beach who provide exemplary services to our community during the pandemic.

They have conquered, and continue to do so, and provide forward-looking, positive plans to face the challenges of the days ahead. Our Emergency Management Staff including Fire, Police, Code and Administration, with the support of our staff and the community, created resources working to promote resilience and maintain a safe, reliable, and affordable access to a positive future. We have been reminded about what is important - deepened our ties to the community - walked and biked around our neighborhoods and met new neighbors. It has been a year of "people power"; a community coming together and everyone going "above and beyond." It is times like this when the "hero" within us is released. We continue to accept the mission - "Nothing can dim the light which shines within us."

DAYTON

Youth Full Maine
PO Box 745
Biddeford ME 04005

Youth Full Maine distributed a quarter of a million pounds of food during the pandemic. Prior to the pandemic the organization partnered with schools to provide nourishing food to food-insecure children and their families. During the pandemic the organization quickly pivoted toward community wide food distribution events to support all citizens of York County throughout the pandemic.

Youth Full Maine hosts weekly food distribution in the parking lot at the Dayton Town Office. The Youth Full Maine staff are awesome and have created a sense of community in our small town.

DISTRICT 4

LYMAN

Leo Ruel
1695 Alfred Road
Lyman, ME 04002

Was proprietor of a lumber company established in the Town of Lyman. Served as Planning Board Member, Town Selectman, Charter Commission Member, and Budget Committee Member. Umpired for Town Softball Games, Participated in Town Parades, and Assisted with various Community Projects to include the Town Hall's annual food drive to benefit York County Food Pantry.

WATERBORO

John & Elizabeth Champion
323 Webber Road
North Waterboro, ME 04061

Betty and John Champion were avid volunteers for the Town of Waterboro. Betty was the Postmaster for East Waterboro for over 30 years and John was one of the founders of the Lion's club. They both were involved in Boy scouts/Cub scouts and were on various committees.

WATERBORO

Pittiglio Children (Emelia, Reed, and Anthony Jr.)
112 Thyngs Mill Road
North Waterboro, ME 04061

They do quite a bit for the community & always available with a smile to help. Millie & Reed also care for their seriously disabled brother Anthony Jr. They really embody the overall Genuine Community Spirit.

The children above are for the Childrens Spirit of America Award. Our Town Report was dedicated to John Champion

DISTRICT 4

SHAPLEIGH

Pandemic Volunteers & Essential Workers
C/O Karla Wilcox
Shapleigh Town Office
PO Box 26
22 Back Road
Shapleigh, ME 04076

Pandemic Volunteers & Essential Workers risked their own lives to assist others during the COVID-19 crisis.

SANFORD

Waban
5 Dunaway Drive
Sanford, ME 04073

Waban is a non-profit corporation organized to develop and operate programs which promote the general welfare and education of children and adults with developmental and other disabilities. Through the support over five decades of the community, individuals and fundraisers (such as the Telethon), Camp Waban has blossomed into a vast organization providing services and support to over 4,000 people annually.

DISTRICT 5

YORK

York Rotary Club
P.O. Box 806
York, ME 03909

York Rotary Club recently has been involved with \"Car with a Cause\" raffle, \"4 on the 4th\" Road Race, the Purple Pinky Project to eradicate polio, a blood drive, plant bed overhaul, delivering masks to schools, and bringing summer clothing to those in need.

From: Frank Porter
Sent: Tuesday, September 21, 2021 2:57 PM
To: Gregory T Zinser
Cc: Rachel V Sherman; Tim O'Brien
Subject: TA Ratified

Greg;

The membership at York County have ratified the TA we have with County Management and we are ready to execute the final documents.

Thanks,

Frank E. Porter III
MSEA-SEIU Local 1989
District Representative

York County Remote Public Meeting Attendance Policy

Purpose: Pursuant to MRSA Section 403-B, as enacted by *An Act Regarding Remote Participation in Public Proceedings*, a public body within the York County government subject to public records laws may conduct a public proceeding through telephonic or video technology or other means when necessary to provide reasonable accommodation to a person with a disability, subject to the requirements listed below.

Applicability:

Public bodies include the Board of Commissioners and any county elected official(s) or affiliated committee convening public proceedings.

Requirements:

1. Members of the public body are expected to be physically present for a public meeting except when being physically present is not practicable, such as if there is an emergency/urgent issue that requires the public body to meet by remote methods, a weather event, illness or other physical condition, or temporary absence from York County, where a member would face significant difficulties traveling to and attending in person.
2. When Board members are participating remotely, the public shall also be allowed to participate remotely, and reasonable accommodations may be provided when necessary to provide access to individuals with disabilities.
3. Remote methods must allow for the simultaneous reception of information in real time; text and email are not considered an allowable remote method.
4. Voting shall take place by roll call in a public proceeding if one or more members of the Board is participating using remote methods.
5. Meeting materials shall be made available electronically so that they will be accessible to the public, unless they are confidential, and last-minute handouts to the public are not permitted.
6. When the public may attend a meeting by remote methods, the notice of a public meeting shall provide the means by which the public may access the meeting remotely, and the physical location of the meeting must also be provided for those that would like to participate in person.
7. The Board's preference is for all members to normally meet as a Board in person and to provide the public with the ability to be physically present. Subject to technology and confidentiality issues, the County will generally use remote methods to provide the public with access to its public meetings on a remote basis as well.

This policy will remain in effect until rescinded or modified by a future vote of any Board of Commissioners. Adopted: _____, 2021.

Signed:

Richard R. Dutremble, Chairperson

Allen R. Sicard, Vice-Chairperson

Richard Clark

Robert L. Andrews

Donna L. Ring

Adopted _____, 2021

DRAFT