

Robert L. Andrews District 1

Richard R. Dutremble Chairperson District 2

Allen R. Sicard Vice-Chairperson District 3

Donna L. Ring District 4

Richard Clark District 5

01-05-22

**ITEM** 

**FOR 2022** 

# COUNTY COMMISSIONERS COUNTY OF YORK

45 Kennebunk Road Alfred, Maine 04002

(207) 459-2313 Fax (207) 324-9494

www.yorkcountymaine.gov

Gregory T. Zinser County Manager

Kathryn A. Dumont Assistant to the Manager

Linda M. Corliss Deputy County Manager Human Resource Director

Lorene B. Lemieux Finance Director

AGENDA FOR THE REGULAR MEETING
OF WEDNESDAY, JANUARY 5, 2022
AT 4:30 P. M. IN THE YORK COUNTY GOVERNMENT BUILDING
(TO BE HELD IN THE COMMISSIONERS' MEETING ROOM)
MASKS ARE REQUIRED TO BE WORN BY ALL WHO ATTEND THE MEETING.
ZOOM LINK:

https://us02web.zoom.us/j/83893611792?pwd=Vk9VVnR4SjZ3M08rUXVjRVBabDBLZz09

# 1 TO SELECT A COUNTY COMMISSIONER CHAIRPERSON FOR 2022 2 TO SELECT A COUNTY COMMISSIONER VICE CHAIRPERSON FOR 2022 3 PUBLIC COMMENT(S) ON ANY ITEM(S) 4 TO SELECT A WORKFORCE CENTER DIRECTOR FOR 2022 5 TO SELECT A SOUTHERN MAINE REGIONAL PLANNING REPRESENTATIVE

- TO REVIEW AND APPROVE THE MINUTES OF THE COUNTY COMMISSIONERS MEETINGS
  - a. Commissioners' Regular Meeting of December 1, 2021 (tabled at 12-15-21 meeting)
  - b. Commissioners' Regular Meeting of December 15, 2021
  - c. Commissioners' Special Meeting of December 21, 2021
- 7 TO ADOPT ROBERT'S RULES OF GOVERNANCE FOR CONDUCTING 2022 COMMISSIONER MEETINGS

## 8 TO SELECT A DAY AND TIME FOR CONDUCTING REGULAR COUNTY COMMISSIONER MEETINGS FOR 2022

Manager recommendations: 1<sup>st</sup> and 3<sup>rd</sup> Wednesdays beginning at 4:30 P.M.-following dates: January 5, January 19, February 2, February 16, March 2, March 16, April 6, April 20, May 4, May 18, June 1, (June 15th if needed), July 6, (July 20th if needed), August 3, (August 17th if needed), September 7, September 21, October 5, October 19, November 2, November 16, December 7, December 21.

### 9 TO REVIEW AND ADOPT POLICIES FOR 2022 AS FOLLOWS:

- a. MILEAGE REIMBURSEMENT RATE (manager recommends '22 IRS rate 58.5 cents)
- b. **MEALS ON COUNTY BUSINESS RATE** (manager recommends '20 rates of \$10.00-breakfast, \$15.00 lunch, \$20.00 dinner or \$45.00 per diem)
  - \*Special note: When the event you are attending includes any of the meals you are required to take part in the meal. If you are staying at a hotel that provides breakfast, you must utilize the breakfast provided by the hotel. In these instances, the amounts stated above will be deducted from the per diem rate.
- c. **POLICE/ACCIDENT/INCIDENT REPORTS** (manager recommends '21 rate of \$20.00)
- d. **NOTARIZATION/ATTESTATION FEES** (manager recommends '20 rate of \$5.00/\$10.00)

### 10 TO APPROVE TREASURERS' WARRANT(S)

- a. Approve treasurer's warrant dated December 15, 2021 in the amount of \$409,140.44
- b. Approve treasurer's warrant dated December 22, 2021 in the amount of \$734,278.00
- c. Approve treasurers' warrant dated December 29, 2021 in the amount of \$416,132.74

### 11 HEAR ANY REPORTS OF THE COMMISSIONERS

### 12 HEAR ANY REPORTS OF THE COUNTY MANAGER

### 13 NEW BUSINESS

- a. Seek Commissioner approval for the promotion of David Lambert to the position of Captain effective January 10, 2022.
- b. Seek Commissioner approval for the promotion of Donovan Cram to the position of Corporal with an effective date of January 10, 2022.
- c. Seek hiring approval for Gabby Powell in the position of Full-Time Patrol Deputy in the Sheriff's Office with a hire date of January 24, 2022.
- d. Seek hiring approval of Melissa Higgins in the position of Corrections Officer in the Sheriff's Office with a hiring date of January 7, 2022.
- e. Seek hiring approval of Kayley Weeman in the position of Corrections Officer in the Sheriff's Office with a hiring date of January 7, 2022.
- f. Sheriff to request administrative termination of the following reserve Corrections Officers in inactive status: Ashanti Williams, Marrisa Morrison, Steve Barber, Abraham Conde, Mathew Cummer, and Richard Allard.

### 14 OLD BUSINESS

- a. Commissioner access to County Software Programs (tabled from 12-15-21 mtg.)
- b. Discussion of OSHA-ETS (executive session pursuant to 1 M.R.S.A. §405 (6) (A), personnel matters may be necessary)
- c. ARPA updates

- 15 PUBLIC COMMENT(S) ON ANY ITEM(S)
- TO CONDUCT AN EXECUTIVE SESSION ON PERSONNEL ISSUES PURSUANT TO 1 M.R.S.A. §405 (6) (A), ACQUISITION OF REAL PROPERTY OR ECONOMIC DEVELOPMENT PURSUANT TO 1 M.R.S.A. § 405 (6) (C), LABOR NEGOTIATIONS PURSUANT TO 1 M.R.S.A. § 405 (6) (D) AND CONSULTATION WITH LEGAL COUNSEL PURSUANT TO 1 M.R.S.A. § 405 (6) (E).
  - a. Executive Session pursuant to 1.M.R.S.A. §405 (6) (A), personnel matters

### 17 ADJOURN